

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B5400308

PRINT DATE: 10/31/15

PAGE: 01

SHIP TO: AS SPECIFIED ON INDIVIDUAL ORDERS			
VENDOR ID: RJ UNIFORM 1100 WICOMICO ST BALTIMORE, MD 21230 (410)727-6397	REFER QUESTIONS TO: STACEY HILL (410)767-4032 STACEY.HILL@MARYLAND.GOV		
ITB:	EXPR DATE: 02/10/16 POST DATE: 01/22/15	DISCOUNT TERMS: . CONTRACT AMOUNT:	NET 30 DAY .00

TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

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AGENCY CONTRACT
SMALL BUSINESS RESERVE
MARYLAND TRANSPORTATION AUTHORITY (MDTA)
UNIFORMS, BLACK, ETC.

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THIS IS (1) ONE OF (3) THREE RENEWALS ON CONTRACT 001B3400393

VENDOR: RJ UNIFORM

AGENCY: MDTA

VENDOR CONTACT: BOB FRIEDLANDER

AGENCY CONTACT:
CORNELL WILLIAMS

VENDOR TELEPHONE: 410-727-6397

AGENCY TELEPHONE:
410-537-7527

CONTRACT PERIOD: FEB. 11, 2015 THRU FEB. 10, 2016 (1 YEARS)

THE STATE HAS THE UNILATERAL OPTION TO RENEW THIS CONTRACT FOR TWO (2) ADDITIONAL ONE (1) YEAR PERIODS WITH THE SAME TERMS AND CONDITIONS. RENEWAL OPTION IS AT THE DISCRETION OF THE STATE; THE CONTRACTOR WILL NOT BE RELIEVED OF THE COMMITMENT TO RENEW THE CONTRACT.

ANY CONTRACT RESULTING FROM THIS SOLICITATION SHALL ALSO BE MADE AVAILABLE TO ALL LAW ENFORCEMENT AGENCIES WITHIN THE STATE OF

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TERMS (cont'd):

MARYLAND.

THIS IS A FIXED-PRICE CONTRACT WITH PRICE ADJUSTMENT THAT PROVIDES FOR VARIATION IN THE CONTRACT PRICE UNDER SPECIAL CONDITIONS DEFINED IN THE CONTRACT, OTHER THAN CUSTOMARY PROVISIONS AUTHORIZING PRICE ADJUSTMENTS DUE TO MODIFICATIONS.

QUANTITIES STATED ARE AN ESTIMATE ONLY, AND SHOULD NOT BE CONSTRUED AS ANY MINIMUM OR MAXIMUM GUARANTEE. THERE ARE NO MINIMUM ORDER REQUIREMENTS FOR ANY UNIFORM ITEM. THE CONTRACT SHALL BE FOR THE ACTUAL NEEDS OF THE AGENCY AND MAY VARY APPRECIABLY FROM THE STATED ESTIMATE.

QUOTED PRICES ARE TO BE NET 30 DAYS F.O.B. DESTINATION AND INCLUDE ALL FREIGHT/SHIPPING, HANDLING AND ADMINISTRATION CHARGES. ALL DISCOUNTS ARE TO BE DEDUCTED AND REFLECTED IN NET PRICES

PRICE ESCALATION/DE-ESCALATION:

NO PRICE INCREASES WILL BE AUTHORIZED FOR 365 CALENDAR DAYS AFTER THE EFFECTIVE DATE OF THE CONTRACT, PRICE ESCALATION MAY BE PERMITTED ONLY AT THE END OF THIS PERIOD AND UPON EACH CONTRACT RENEWAL THEREAFTER AND ONLY WHERE VERIFIED TO THE SATISFACTION OF THE DGS PROCUREMENT OFFICER. HOWEVER, "ACROSS THE BOARD" PRICE DECREASES ARE SUBJECT TO IMPLEMENTATION AT ANY TIME AND SHALL BE IMMEDIATELY CONVEYED TO THE STATE OF MARYLAND.

PRICE ADJUSTMENTS MAY BE PERMITTED FOR CHANGES IN THE CONTRACTOR'S COST OF MATERIALS ONLY, NOT TO EXCEED 5% OF THE PREVAILING PRICE AT THE TIME OF THE REQUEST.

AT THE TIME OF EACH RENEWAL, THE CONTRACTOR MAY REQUEST AN INCREASE OF THE PRICES THEN PREVAILING. THE REQUEST FOR A PRICE INCREASE MUST BE SUBMITTED WITHIN TWO (2) WEEKS OF THE NOTICE FROM THE DGS PROCUREMENT OFFICER OF THE STATE'S INTENT TO EXERCISE THE RENEWAL OPTION. ANY APPROVED PRICE CHANGES WILL BE EFFECTIVE ONLY AT THE BEGINNING OF THE CONTRACT RENEWAL START DATE.

THE CONTRACTOR SHALL DOCUMENT THE AMOUNT AND PROPOSED EFFECTIVE DATE OF ANY GENERAL CHANGE IN THE PRICE OF MATERIALS. DOCUMENTATION SHALL BE SUPPLIED WITH THE CONTRACTOR'S REQUEST FOR INCREASE WHICH WILL: (1) VERIFY THAT THE REQUESTED PRICE INCREASE IS GENERAL IN SCOPE AND NOT APPLICABLE JUST TO THE STATE OF MARYLAND; AND (2) VERIFY THE AMOUNT OR PERCENTAGE OF INCREASE WHICH IS BEING PASSED ON TO THE CONTRACTOR BY THE CONTRACTOR'S SUPPLIERS. THE PURCHASING OFFICE WILL NOTIFY THE USING AGENCIES AND CONTRACTOR IN WRITING OF THE EFFECTIVE DATE OF ANY INCREASE WHICH IT APPROVES. HOWEVER, THE CONTRACTOR SHALL FILL ALL

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TERMS (cont'd):

PURCHASE ORDERS RECEIVED PRIOR TO THE EFFECTIVE DATE OF THE PRICE ADJUSTMENT AT THE OLD CONTRACT PRICES. THE CONTRACTOR IS FURTHER ADVISED THAT DECREASES WHICH AFFECT THE COST OF MATERIALS ARE REQUIRED TO BE COMMUNICATED IMMEDIATELY TO THE PROCUREMENT OFFICER.

DELIVERY:

DELIVERIES ARE TO BE MADE AS EXPEDITIOUSLY AS POSSIBLE, BUT WITHIN SIXTY (60) CALENDAR DAYS FROM RECEIPT OF AGENCY PURCHASE ORDER. INVOICE AND SHIP ORDERS COMPLETE.

ALL PRODUCTS USED IN PACKING TO CUSHION AND PROTECT DURING THE SHIPMENT OF COMMODITIES ARE TO BE MADE OF RECYCLED, RECYCLABLE, AND/OR BIODEGRADABLE MATERIALS.

VENDOR MUST INCLUDE THE 9-DIGIT ZIP CODE OF COMPANY ADDRESS ON ALL INVOICES. FAILURE TO DO SO MAY RESULT IN DELAY OF PAYMENT.

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
0001	20075-300000	EA	71.5000

HATS, WINTER
ALBOUM WINTER CAMPAIGN FELT HAT AS PER THE MARYLAND TRANSPORTATION AUTHORITY SPECIFICATION
HATS TO BE FITTED TO EACH INDIVIDUAL OFFICER (REGULAR, LONG OVAL, ETC.).

0002	34592	EA	36.2500
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VEST, SAFETY
SAFETY VEST, WITH "POLICE" ON FRONT AND BACK, PER MDTA SPECIFICATIONS.
BLAUER MODEL NO.: 339P
VEST WITH ALTERNATE LETTERING, "CADET", "PARKING" OR "TRAFFIC", AVAILABLE ON LINE 18 AT ADDITIONAL COST.
STANDARD SIZE RANGE:
REGULAR: SM-M
L-XL
2XL-3XL

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
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0003	20072-109205	EA	77.5000
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SWEATER COMMANDOR LINED

SWEATER, COMMANDO, LINED

V NECK COMMANDO SWEATER, LINED AS PER THE ATTACHED STATE OF MARYLAND SPECIFICATIONS. COBMEX MODEL NO.: 2805

0005	20072-460000	EA	210.9500
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JACKET, POLICE UNIFORM

JACKET, POLICE UNIFORM

WINTER JACKET WAIST LENGTH, AS PER THE ATTACHED STATE OF MARYLAND SPECIFICATIONS. BLAUER MODEL NO.: 9910Z-W/HI-VIS SCOTCHLITE & HI-VIS PULL DOWN TABS.

0006	20072-200001	EA	32.6000
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UNIFORM SHIRT - SHORT SLEEVE

UNIFORM SHIRT - SHORT SLEEVE

SHORT SLEEVE SHIRTS, AS PER THE ATTACHED STATE OF MARYLAND SPECIFICATION. BLAUER MODEL NO: 8713X-11

0007	20072-300010	EA	37.7500
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UNIFORM SHIRTS - LONG SLEEVE

UNIFORM SHIRTS - LONG SLEEVE

LONG SLEEVE SHIRTS, AS PER THE ATTACHED STATE OF MARYLAND SPECIFICATIONS. BLAUER MODEL NO. 8703X-11

0008	20072-300020	EA	48.5000
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UNIFORMS, TROUSERS

UNIFORMS, TROUSERS

TROUSERS, SIDE POCKET AS PER THE ATTACHED STATE OF MARYLAND SPECIFICATIONS. BLAUER MODEL NO: 8810X-N

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0009	20072-109100	EA	44.0000
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SWEATER COMMANDOR UNLINED

SWEATER, COMMANDO STYLE, UNLINED, AS PER THE ATTACHED STATE OF MARYLAND SPECIFICATIONS. COBMEX MODEL NO: 2026

0010	20033-100001	EA	62.5000
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HATS, SUMMER UNIFORM, STRAW
HATS, SUMMER UNIFORM, STRAW
SUMMER STRAW HAT AS PER THE ATTACHED STATE OF MARYLAND SPECIFICATIONS. ALBOUM STRAW CAMPAIGN STYLE

0011	20072-300020	EA	32.0500
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UNIFORMS, TROUSERS

UNIFORMS, TROUSERS
TROUSERS, TACTICAL DUTY UNIFORM (65% POLY 35% COTTON BLEND) BLACK AS PER STATE OF MARYLAND SPECIFICATIONS. RECOMMENDED MANUFACTURER: 5.11 - MODEL NUMBER 74003

0012	20072-730000	EA	34.2500
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UNIFORM, SHIRTS, LONG SLEEVED, MALE
UNIFORM, SHIRT, LONG SLEEVED, MALE
SHIRT, LONGE SLEEVE, TACTIUAL DUTY UNIFORM, AS PER STATE OF MARYLAND SPECIFICATIONS. 5.11 - MODEL NUMBER 72002

0018	34592	EA	46.8500
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VEST, SAFETY
SAFETY VEST, WITH ALTERNATE LETTERING, "CADET", "PARKING" OR "TRAFFIC",
BLAUER MODEL NO.: 339
VEST WITH STANDARD "POLICE" AVAILABLE ON LINE 2 AT BID PRICE.
STANDARD SIZE RANGE:
REGULAR: SM-M

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
	L-XL 2XL-3XL		

END OF ITEM LIST

ADDITIONAL TERMS & CONDITIONS:

RELEASES SHALL BE MADE AS REQUESTED BY THE USING AUTHORITY ON AN AS NEEDED BASIS. ALL ORDERS ARE TO BE RELEASED UPON RECEIPT OF A VALID DEPARTMENT PURCHASE ORDER OR BY USE OF THE DEPARTMENT CORPORATE CREDIT CARD. SIZES AND QUANTITIES WILL BE PROVIDED BY THE USING AGENCY.

THE MARYLAND TRANSPORTATION AUTHORITY POLICE WILL NOT ACCEPT BIDS ON GARMENTS THAT INCLUDE INFLATED OVER-SIZING COSTS ADDED BY THE VENDOR. THE PRICE STRUCTURE FOR SIZES IS AS FOLLOWS:
SIZES SMALL - 2X - NO OVERSIZE CHARGE
SIZES 3X AND ABOVE - NOT TO EXCEED 5%

NO OTHER OVERSIZE CHARGES WILL BE ALLOWED.

LIMITS ON USING AGENCY AUTHORITY: THE AWARDEE SHALL NOT ACCEPT CHANGES, ADDITIONS OR SUBSTITUTIONS BY USING AGENCIES OR OTHERS IN THE REQUIREMENTS OF THIS CONTRACT UNLESS FURNISHED IN WRITING BY THE DEPARTMENT OF GENERAL SERVICES (DGS) AND SIGNED BY THE DGS PROCUREMENT OFFICER.

CONTRACT SHALL REMAIN IN EFFECT FOR THE TIME PERIOD SPECIFIED UNLESS THE CONTRACT IS TERMINATED BY THE STATE. THE STATE MAY TERMINATE ANY CONTRACT WITHOUT SHOWING CAUSE UPON THIRTY (30) DAYS WRITTEN NOTICE TO THE CONTRACTOR.

CONTRACTOR SHALL COMPLY WITH ALL FEDERAL AND STATE OSHA REGULATIONS, THE STATE OF MARYLAND PROCUREMENT REGULATIONS IN EFFECT AT THE TIME OF SUBMISSION AND THE INSTRUCTIONS PROVIDED HERE-IN.

A REPORT MUST BE FURNISHED BY THE SUCCESSFUL VENDOR EVERY THREE (3) MONTHS DETAILING THE PURCHASE OF ALL ITEMS ON THE CONTRACT. THE REPORT SHALL BE SUBMITTED IN EXCEL FORMAT. AS A MINIMUM, THE REPORT SHALL REFLECT THE CONTRACT NUMBER, CONTRACT ITEM NUMBER, THE DOLLAR VOLUME PURCHASED OF EACH ITEM, AGENCY IDENTIFICATION, AND THE CONTRACT TOTAL. THE REPORT MUST BE FILED WITHIN THIRTY (30) DAYS AFTER THE END OF EACH REPORTING PERIOD. ANY EXCEPTION TO THIS MANDATORY REQUIREMENT MAY RESULT IN CANCELLATION OF THE AWARD. FAILURE TO PROVIDE THE REPORT WITH THE MINIMUM REQUIRED INFORMATION MAY ALSO NEGATE ANY CONTRACT EXTENSION CLAUSES. REPORT SHALL BE EMAILED TO THE FOLLOWING

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TERMS (cont'd):

TWO (2) ADDRESSES:

MARGARET.HAJIANTONI@DGS.STATE.MD.US

HOWARD.MCLAIN@DGS.STATE.MD.US

CORPORATE "P" PURCHASING CARDS MAY BE USED FOR PAYMENT FOR ALL
INDIVIDUAL AGENCY CONTRACTS OF \$5,000 OR LESS.

THE MARYLAND DEPARTMENT OF GENERAL SERVICES' "TERMS AND CONDITIONS
FOR COMMODITY CONTRACTS OVER \$25,000" INCORPORATED HEREIN BY
REFERENCE.

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AUTHORIZED BY: _____ **DATE:** _____

BUYER AUTHORIZED DESIGNEE