

# BLANKET PURCHASE ORDER

## STATE OF MARYLAND

\*\*\*\*\* STATE OF MARYLAND \*\*\*\*\*

**BPO NO:** 001B5400093

**PRINT DATE:** 10/31/15

**PAGE:** 01

<b>SHIP TO:</b>  AS SPECIFIED ON INDIVIDUAL ORDERS	
<b>VENDOR ID:</b> WESTNET INC 30A NORTH STREET  CANTON, MA 02021 (781 )828-7772	<b>REFER QUESTIONS TO:</b>  IRIS LESTER (410 )767-4612 IRIS.LESTER@MARYLAND.GOV
<b>ITB:</b>	<b>EXPR DATE:</b> 11/18/15 <b>POST DATE:</b> 11/12/14
	<b>DISCOUNT TERMS:</b> . NET 30 DAY <b>CONTRACT AMOUNT:</b> 41,174.50

### TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

\*\*\*\*\*  
MEDICAL SUPPLIES  
FOR  
DEER'S HEAD HOSPITAL CENTER  
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VENDOR: WESTNET INC.

VENDOR CONTACT: TINA MCLEAN (781) 828-7772  
TMCLEAN@WESTNETMED.COM

. AGENCY CONTACT: BETH PURDUE (410) 543-4155  
BETH.PERDUE@MARYLAND.GOV

THIS IS THE FINAL RENEWAL OPTION FOR ONE (1) YEAR, UNDER THE SAME PRICING, TERMS AND CONDITIONS AS THE ORIGINAL CONTRACT AND SUPERCEDES 001B4400073.

CONTRACT PERIOD: THIS CONTRACT IS FOR ONE YEAR, FROM NOVEMBER 19, 2014 THROUGH NOVEMBER 18, 2015.

RENEWAL OPTIONS ARE AT THE DISCRETION OF THE STATE; THE CONTRACTOR WILL NOT BE RELIEVED OF THE COMMITMENT TO RENEW THE CONTRACT. PRICES SUBMITTED AT THE TIME OF THE BID MUST REFLECT THE POTENTIAL INCREASES THROUGH THE TERM AND THE OUT YEARS OF THE CONTRACT.

\*\*\* CONTINUED, NEXT PAGE \*\*\*

# BLANKET PURCHASE ORDER

## STATE OF MARYLAND

\*\*\*\*\* STATE OF MARYLAND \*\*\*\*\*

**BPO NO:** 001B5400093

**PRINT DATE:** 10/31/15

**PAGE:** 02

### TERMS (cont'd):

A REPORT MUST BE FURNISHED BY THE SUCCESSFUL VENDOR EVERY THREE (3) MONTHS DETAILING THE PURCHASE OF ALL ITEMS ON THE CONTRACT. FORMAT SHALL BE AT VENDORS OPTION PROVIDING THAT, AS A MINIMUM, THE REPORT REFLECTS THE CONTRACT NUMBER, CONTRACT ITEM NUMBER, THE DOLLAR VOLUME PURCHASED OF EACH ITEM, AGENCY IDENTIFICATION, AND THE CONTRACT TOTAL. THE REPORT MUST BE FILED WITHIN THIRTY (30) DAYS AFTER THE END OF EACH REPORTING PERIOD. ANY EXCEPTION TO THIS MANDATORY REQUIREMENT MAY RESULT IN CANCELLATION OF THE AWARD. FAILURE TO PROVIDE THE REPORT WITH THE MINIMUM REQUIRED INFORMATION MAY ALSO NEGATE ANY CONTRACT EXTENSION CLAUSES.

THIS IS A FIXED UNIT PRICE CONTRACT WITH ADJUSTMENT. PRICE ADJUSTMENTS WILL BE ALLOWED PER THE TERMS BELOW UNDER "PRICE ESCALATION/DE-ESCALATION." IN THE EVENT OF ANY SUCH DECREASE IN PRICE DUE TO MARKET CHANGE OR OTHER CONDITIONS, THE STATE OF MARYLAND SHALL BE NOTIFIED PROMPTLY AND RECEIVE SUCH DECREASE.

#### DELIVERY:

DELIVERY IS TO BE MADE WITHIN TEN (10) BUSINESS DAYS AFTER NOTIFICATION BY THE USING AGENCY.

ORDERS AS REQUIRED WILL BE PLACED DIRECT TO SUPPLIER BY THE USING AUTHORITIES, INDICATING DELIVERY AND BILLING INSTRUCTIONS.

ALL PRODUCTS DELIVERED MUST HAVE A MINIMUM ONE (1) YEAR SHELF LIFE FROM DATE OF RECEIPT BY THE USING AGENCY.

ALL PRODUCTS USED IN PACKING TO CUSHION AND PROTECT DURING THE SHIPMENT OF COMMODITIES ARE TO BE MADE OF RECYCLED; RECYCLABLE, AND/OR BIODEGRADABLE MATERIALS.

VENDOR MUST INCLUDE THE 9-DIGIT ZIP CODE OF COMPANY ADDRESS ON ALL INVOICES. FAILURE TO DO SO MAY RESULT IN DELAY OR PAYMENT.

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## STATE OF MARYLAND

\*\*\*\*\* STATE OF MARYLAND \*\*\*\*\*

BPO NO: 001B5400093

PRINT DATE: 10/31/15

PAGE: 03

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
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0001	47582-250065	CS	35.5900
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NEEDLES, DISPOSABLE 19 GA. X 1-1/2 IN. THIN WALL, REGULAR BEVEL -  
100/BX, 10BX/CS

NEEDLES, DISPOSABLE, 19 GAUGE X 1.5", THIN WALL, REGULAR BEVEL. TO BE  
PACKAGED 100 PER BOX, 10 BOXES PER CASE.

KENDALL #8881-250065

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0002	47514-000000	EA	97.5000
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HAND WIPES, ANTIMICROBIAL

HAND WIPES, ANTIMICROBIAL, 6" X 7 1/2", CLOTH-LIKE, DISPOSABLE, WET WIPE  
IMPREGNATED W/ALOE BARBADENSIS LEAF JUICE AND VITAMIN E. MUST KILL  
99.99% OF GERMS IN FEWER THEN 15 SECONDS. MUST DRY QUICKLY AND BE  
FRAGRANCE-FREE, DYE-FREE AND FDA FOOD COMPLIANT. MUST BE EFFECTIVE  
AGAINST MRSA. TO BE PACKAGED 135 WIPES PER TUB, 12 TUBS PER CASE.  
PDI #13472

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0003	19322-448622	CS	575.0400
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BLOOD LANCET ACCU-CHEK SAFE-T PRO PLUS 3 DEPTHS 200/BX 6BX/CS

BLOOD LANCET ACCU-CHEK SAFE-T PRO PLUS 3 DEPTHS. TO BE PACKAGED 200  
PER BOX, 6 BOXES PER CASE.

ROCHE DIAGNOSTICS #3448622 ONLY. NO SUBSTITUTES WILL BE EXCEPTED.

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0004	47582-08507S	CS	66.2500
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SHARPS CONTAINER 5QT. SSIIT RED 20/CS KENDALL #8507S

SHARPS CONTAINER, 5 QUART, SSIIT RED. TO BE PACKAGED 20 PER CASE.  
KENDALL #8507SA ONLY. NO SUBSTITUTES WILL BE ACCEPTED.

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0005	47582-991004	CS	84.1500
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SHARPS CONTAINER, 8 QUART 20/CS

SHARPS CONTAINER, 8 QUART, RED. TO BE PACKAGED 20 PER CASE.  
KENDALL #8881-676285 ONLY. NO SUBSTITUTE WILL BE ACCEPTED.

# BLANKET PURCHASE ORDER

## STATE OF MARYLAND

\*\*\*\*\* STATE OF MARYLAND \*\*\*\*\*

BPO NO: 001B5400093

PRINT DATE: 10/31/15

PAGE: 04

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
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0006	47582-367283	BX	41.5600
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BLOOD COLLECTION VACUTAINER SET SAFETY-LOK, BUTTERFLY, 23 GA X 3/4"  
50/BX BD #367283

BLOOD COLLECTION VACUTAINER SET, SAFETY-LOK, BUTTERFLY, 23 GAUGE X  
.75 INCH, TO BE PACKAGED 50 PER BOX.  
BD #367283 ONLY. NO SUBSTITUTES WILL BE ACCEPTED.

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0007	47574-B20810	CS	87.7500
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BARD UNIVERSAL FOLEY TRAY WITHOUT DRAINAGE BAG: STERILE, BARD URO.  
#782100, 10CC SYRINGE POVIDIONE-IODINE SOLUTION, WITHOUT FOLEY, 20/CS.  
BARD UNIVERSAL FOLEY TRAY WITHOUT DRAINAGE BAG: STERILE, BARD URO.  
#782100, 10CC SYRINGE POVIDIONE-IODINE SOLUTION, WITHOUT FOLEY, 20/CS.  
BARD #782100 20/CASE

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0008	47574-812070	CS	123.7500
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SYRINGE, 70CC, TOOMEY, 50/CS, BARD #041170  
SYRINGE, 70CC, TOOMEY, 50/CS, BARD #041170  
BARD #0038460 50/CASE

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0009	47590-530316	PK	42.5000
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CATHETER TUBE HOLDER: ADULT, 10/PK DALE #316

DALE #316 10/PACK

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0010	47587-102D03	BX	38.9600
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TRACHEOSTOMY TUBE HOLDER 16-20 IN. 25/BX MARPAC

MARPAC #RTK201D 10/BOX

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0011	47524-484410	CS	117.6000
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SUCTION CANISTER 1200CC HI-FLOW W/AEROSTAT FILTER&FLOAT VALVE SHUTOFF  
48/CS

\*\*\* CONTINUED, NEXT PAGE \*\*\*

# BLANKET PURCHASE ORDER

## STATE OF MARYLAND

\*\*\*\*\* STATE OF MARYLAND \*\*\*\*\*

BPO NO: 001B5400093

PRINT DATE: 10/31/15

PAGE: 05

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
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BEMIS #48441 48/CASE

0012	47585-000005	CS	46.4500
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PROBE COVER  
PROBE COVER  
WELCH ALLYN #05031-101 25/BX; 10 BX/CASE

0013	47585-303030	CS	126.8900
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GENUIS 2 THERMOMETER PROBE COVER 96/BX, 22 BX/CS KENDALL #303030  
KENDALL #8888-303030 96/BX; 22 BOXES/CASE

0014	47574-A47000	CS	21.4800
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IRRIGATION KITS: STERILE, ARGYLE #471334, BASIC KIT, SYRINGE - BULB  
IRRIGATION KITS: STERILE, ARGYLE #471334, BASIC KIT, SYRINGE - BULB  
KENDALL #67800 20/CASE

END OF ITEM LIST

### ADDITIONAL TERMS AND CONDITIONS:

QUOTED PRICES ARE TO BE NET 30 DAYS F.O.B. STATE USING AUTHORITIES AND INCLUDE ALL FREIGHT/SHIPPING, HANDLING AND ADMINISTRATION CHARGES. ALL DISCOUNTS ARE TO BE DEDUCTED AND REFLECTED IN NET PRICES.

QUANTITIES REPRESENTED ARE ESTIMATED TWELVE (12) MONTH USAGE AND ARE NOT WARRANTED OR GUARANTEED BY THE STATE OF MARYLAND. THE CONTRACT SHALL BE FOR THE ACTUAL NEEDS OF THE AGENCY AND MAY VARY APPRECIABLY FROM THE STATED ESTIMATE(S). THE CONTRACTOR WILL BE ENTITLED TO NO CHANGE IN CONTRACT PRICE IF QUANTITIES ORDERED OR DELIVERED ARE MORE OR LESS THAN THE QUANTITIES ESTIMATED IN THIS SOLICITATION.

ANY ITEM LISTED HEREIN THAT IS NOT DELIVERED IN A TIMELY MANNER OR DOES NOT CONFORM TO THE REQUIREMENTS OF THE CONTRACT, MAY BE PURCHASED ON THE OPEN MARKET BY THE USING AGENCY. THE CONTRACTED VENDOR WILL BE CHARGED FOR ANY PRODUCT COST INCURRED BY THE STATE THAT IS IN EXCESS OF THE CONTRACTED PRICE.

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# BLANKET PURCHASE ORDER

## STATE OF MARYLAND

\*\*\*\*\* STATE OF MARYLAND \*\*\*\*\*

BPO NO: 001B5400093

PRINT DATE: 10/31/15

PAGE: 06

### TERMS (cont'd):

CORPORATE "P" PURCHASING CARDS MAY BE USED FOR PAYMENT FOR ALL INDIVIDUAL AGENCY CONTRACT PURCHASES OF \$5,000 OR LESS.

A REPORT MUST BE FURNISHED BY THE SUCCESSFUL VENDOR EVERY SIX (6) MONTHS DETAILING THE PURCHASE OF ALL ITEMS ON THE CONTRACT. THE REPORT SHALL BE SUBMITTED ELECTRONICALLY IN EXCEL FORMAT. AS A MINIMUM, THE REPORT SHALL REFLECT THE CONTRACT NUMBER, CONTRACT ITEM NUMBER AND DESCRIPTION, THE DOLLAR VOLUME PURCHASED OF EACH ITEM, AGENCY IDENTIFICATION, AND THE CONTRACT TOTAL. THE REPORT MUST BE FILED WITHIN THIRTY (30) DAYS AFTER THE END OF EACH REPORTING PERIOD. ANY EXCEPTION TO THIS MANDATORY REQUIREMENT MAY RESULT IN CANCELLATION OF THE AWARD. FAILURE TO PROVIDE THE REPORT WITH THE MINIMUM REQUIRED INFORMATION MAY ALSO NEGATE ANY CONTRACT EXTENSION CLAUSES. REPORT SHALL BE EMAILED TO THE PROCUREMENT OFFICER.

#### PRICE ESCALATION/DE-ESCALATION:

1. AT THE TIME OF EACH RENEWAL, THE CONTRACTOR MAY REQUEST AN INCREASE OF THE PRICES THEN PREVAILING. THE REQUEST FOR A PRICE INCREASE MUST BE SUBMITTED WITHIN TWO (2) WEEKS OF THE NOTICE FROM THE DGS PROCUREMENT OFFICER OF THE STATE'S INTENT TO EXERCISE THE RENEWAL OPTION.

2. A REQUEST FOR PRICE INCREASES SHALL REFLECT THE COMMODITY MARKET INCREASE ONLY, AND MAY BE APPROVED BASED UPON VERIFIABLE EVIDENCE THAT THE SUPPLIER COST HAS INCREASED. THIS WILL BE ACCOMPLISHED BY SUBMITTING, TO THE PROCUREMENT OFFICER OR HER DESIGNATED REPRESENTATIVE FOR COMPARISON, DATED CURRENT INVOICES FROM THE BIDDER'S SUPPLIER REFLECTING THE INCREASE IN SUPPLIER COST THAT SUPPORTS THE REQUESTED INCREASE IN CONTRACT PRICE, AND ALL OTHER DOCUMENTATION AVAILABLE TO SUPPORT THE INCREASE. ANY INCREASE GRANTED WILL NOT EXCEED THE MARGIN BETWEEN THE SUPPLIER COST AND CONTRACT PRICE ESTABLISHED ON THE BID OPENING DATE. THE DIFFERENCE BETWEEN THE SUCCESSFUL VENDOR'S ACTUAL COST AND THE PRICES BID SHALL REMAIN CONSTANT DURING THE CONTRACT PERIOD.

3. ONCE A PRICE INCREASE HAS BEEN APPROVED, NO FURTHER INCREASES SHALL BE CONSIDERED. PRICE DECREASES SHALL ALSO BE PASSED ON TO THE STATE AND DO NOT REQUIRE VERIFICATION. DECREASES BECOME EFFECTIVE IMMEDIATELY UPON NOTIFICATION. THE STATE RESERVES THE RIGHT NOT TO ALLOW A PRICE INCREASE, IN WHICH CASE THE ITEM FOR WHICH AN INCREASE WAS DENIED WILL BE DELETED FROM THE CONTRACT IF REQUESTED BY THE VENDOR.

4. THE INCREASED CONTRACT PRICE SHALL NOT APPLY TO ORDERS RECEIVED BY THE CONTRACTOR PRIOR TO THE EFFECTIVE DATE OF THE APPROVED INCREASED

\*\*\* CONTINUED, NEXT PAGE \*\*\*

**BLANKET PURCHASE ORDER**  
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**BPO NO:** 001B5400093

**PRINT DATE:** 10/31/15

**PAGE:** 07

**TERMS (cont'd):**

CONTRACT UNIT PRICE. ORDERS PLACED VIA PURCHASE ORDER, SHALL BE CONSIDERED TO HAVE BEEN RECEIVED BY THE CONTRACTOR AFTER THE FIFTH (5TH) CALENDAR DAY FOLLOWING THE DATE OF ISSUANCE. THE PROCUREMENT OFFICER MAY CANCEL, WITHOUT LIABILITY TO EITHER PARTY, ANY PORTION OF THE CONTRACT AFFECTED BY THE REQUESTED INCREASE AND ANY MATERIALS, SUPPLIES OR SERVICES UNDELIVERED AT THE TIME OF SUCH CANCELLATION.

5. THE NET CHANGE, DEFINED AS THE TOTAL CHANGE OF ESCALATION OF THE PRODUCT COST WILL BE THE AMOUNT OF THE INCREASE GRANTED. THE MARKUP SHALL BE RECOGNIZED AS A FLAT RATE COST THAT SHALL REMAIN FIRM FOR THE DURATION OF THE CONTRACT. NO OTHER METHODS WILL BE ACCEPTABLE.

THE STATE RESERVES THE RIGHT TO SPOT CHECK THE SUCCESSFUL BIDDER'S COST OF ANY AWARDED PRODUCT AT ANY TIME DURING NORMAL BUSINESS HOURS.

THE MARYLAND DEPARTMENT OF GENERAL SERVICES' "TERMS AND CONDITIONS FOR COMMODITY CONTRACTS OVER \$25,000" INCORPORATED HEREIN BY REFERENCE.

DURATIONS: CONTRACTS SHALL REMAIN IN EFFECT FOR THE TIME PERIOD AND QUANTITY SPECIFIED UNLESS THE CONTRACT IS TERMINATED BY THE STATE. THE STATE MAY TERMINATE ANY CONTRACT WITHOUT SHOWING CAUSE UPON THIRTY (30) DAYS WRITTEN NOTICE.

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**AUTHORIZED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
**BUYER AUTHORIZED DESIGNEE**