

# BLANKET PURCHASE ORDER

## STATE OF MARYLAND

\*\*\*\*\* STATE OF MARYLAND \*\*\*\*\*

**BPO NO:** 001B6400166

**PRINT DATE:** 01/29/16

**PAGE:** 01

<b>SHIP TO:</b> AS SPECIFIED ON INDIVIDUAL ORDERS		
<b>VENDOR ID:</b> THOMPSON GAS 6708 OLD NATIONAL PIKE  BOONSBORO, MD 21713 (800 )768-6612	<b>REFER QUESTIONS TO:</b>  IRIS LESTER BELL (410 )767-4612 IRIS.LESTER@MARYLAND.GOV	
<b>ITB:</b>	<b>EXPR DATE:</b> 02/01/17 <b>POST DATE:</b> 01/29/16	<b>DISCOUNT TERMS:</b> . NET 30 DAY <b>CONTRACT AMOUNT:</b> .00

### TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

AGENCY CONTRACT -SHA  
FOR  
PROPANE BULK GAS

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THIS IS THE FINAL RENEWAL AGAINST 001B3400395

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CONTRACT FOR DELIVERY OF LIQUID PROPANE TO STATE HIGHWAY  
ADMINISTRATION - DAYTON SHOP IN ACCORDANCE WITH THE TERMS, CONDITIONS  
AND SPECIFICATIONS OF STATE OF MD ITB # MDDGS31006376  
\*\*\*\*\*  
ONE (1) YEAR CONTRACT FROM FEBRUARY 1, 2016 THROUGH JANUARY 31, 2017,  
WITH THE SAME TERMS, CONDITIONS, AND PRICES.  
QUESTIONS SHOULD BE DIRECTED TO KERRIE KOOPMAN 301-624-8138

ORDERS SHALL BE PLACED BY THE AUTHORIZED AGENCY ON AN "AS REQUIRED"  
BASIS. QUANTITIES STATED ARE ESTIMATES ONLY AND ARE NOT TO BE  
CONSTRUED AS ANY MINIMUM OR MAXIMUM GUARANTEE. USAGE WILL BE FOR THE  
ACTUAL REQUIREMENTS OF THE AGENCY AND MAY VARY APPRECIABLY FROM THE  
ESTIMATED QUANTITIES.

### DELIVERY:

ALL ORDERS MUST BE RECEIVED WITHIN SEVEN (7) CALENDAR DAYS AFTER  
RECEIPT OF ORDER. ALL ORDERS MUST BE DELIVERED MONDAY THROUGH  
FRIDAY BETWEEN THE HOURS OF 7:30 A.M. AND 4:00 P.M. CONTRACT IS FOR  
THE SUPPLY OF PROPANE TO THE DAYTON MAINTENANCE SHOP, HOWARD COUNTY,  
4401 MD ROUTE 32 , DAYTON, MD 21036.

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### TERMS (cont'd):

THE SELLING PRICE FOR PROPANE GAS DELIVERED UNDER THE TERMS OF THE CONTRACT WILL BE BASED UPON THE POSTED PRICE OF PROPANE FOR THE BELVIEU, TEXAS TERMINAL LISTED IN THE OPIS REPORT FOR THE WEEK THE PROPANE IS DELIVERED. BASE PRICE REVISIONS WILL BE EFFECTIVE FROM THE MONDAY OF THE DELIVERY WEEK THROUGH THE FOLLOWING SUNDAY. THE FIXED COST PER GALLON BEING BID ON IN THIS INVITATION IS TO BE ADDED TO THE BELVIEU, TEXAS TERMINAL PRICE LISTED IN THE OPIS REPORT.

ALL PRICES ARE DELIVERED F.O.B. CUSTOMER'S TANKS. CONTRACT PRICE INCLUDES ANY TRANSPORTATION COSTS, ADMINISTRATIVE COSTS AND FEES. VENDOR MUST COMPLY WITH ALL NFPA AND ANY/ALL APPLICABLE CODES. THIS CONTRACT WILL BE ISSUED WITH THE UNDERSTANDING THAT THE VENDOR SHALL COMPLY WITH ALL FEDERAL AND STATE OSHA REGULATIONS, THE STATE OF MARYLAND PROCUREMENT REGULATIONS IN EFFECT AT THE TIME OF SUBMISSION, THE TERMS, CONDITIONS AND SPECIFICATIONS OF ITB #MDGS31006376 AND THE INSTRUCTION PROVIDED HEREIN.

### PAYMENT:

THE CONTRACTOR SHALL SUBMIT AN INVOICE TO SHA NO LATER THAN FIFTEEN (15) DAYS AFTER DATE OF DELIVERY. PAYMENT TERMS TO BE NET, 30 DAYS. INVOICE MUST CONTAIN THE COMPLETE COMPANY NAME, ADDRESS, TELEPHONE NUMBER, CONTACT PERSON AND STATE CONTRACT NUMBER FOR THIS CONTRACT. FAILURE TO DO SO MAY RESULT IN DELAY OF PAYMENT. INVOICE SHALL LIST THE DATE OF SERVICE, REFERENCE DELIVERY TICKET NUMBER(S), QUANTITY OF FUEL DELIVERIES BY GALLONS AND A GRAND TOTAL LINE INDICATING TOTAL GALLONS, UNIT PRICE PER GALLON AND TOTAL INVOICE COST.

### INVOICING SHALL BE TO :

KERRIE KOOPMAN  
SHA- OFIT (ACCG OPER-PROCUREMENT)  
MARYLAND STATE HIGHWAY ADMINISTRATION  
5111 BUCKEYSTOWN PIKE  
FREDERICK MD 21701

### USAGE REPORTS:

VENDOR WILL BE REQUIRED TO SUPPLY USAGE REPORTS OF ALL PURCHASES AGAINST THIS CONTRACT, SHOWING STATE AGENCY AND ADDRESS. REPORTS TO BE SUBMITTED EVERY THREE (3) MONTHS.

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	_____	_____
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BUTANE AND PROPANE, NATURAL GAS

BUTANE AND PROPANE, NATURAL GAS

\_\_\_\_\_ END OF ITEM LIST \_\_\_\_\_

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**AUTHORIZED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

BUYER AUTHORIZED DESIGNEE