

**BLANKET PURCHASE ORDER
STATE OF MARYLAND**

***** STATE OF MARYLAND *****

BPO NO: 001B6400100

PRINT DATE: 12/03/15

PAGE: 01

SHIP TO: AS SPECIFIED ON INDIVIDUAL ORDERS		
VENDOR ID: 1230916750 NPC INC PO BOX 373 13710 DUNNINGS HWY CLAYSBURG, PA 16625 (814)239-8787 EXT 1206	REFER QUESTIONS TO: THEA CHIMENTO (410)767-6056 THEA.CHIMENTO1@MARYLAND.GOV	
ITB: 001IT819918	EXPR DATE: 09/01/16 POST DATE: 09/03/15	DISCOUNT TERMS: . NET 30 DAY CONTRACT AMOUNT: 32,410.35

TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

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INCOME TAX PACKETS AND RELATED FORMS
FOR
THE COMPTROLLER OF MARYLAND

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THIS IS AN AGENCY-SPECIFIC CONTRACT FOR THE COMPTROLLER OF MARYLAND.
CONTRACT TERM IS 1 YEAR, WITH FOUR (4) ONE-YEAR RENEWAL OPTIONS.

VENDOR NAME: NPC, INC.
VENDOR CONTACT: PAUL LAUER
VENDOR TELEPHONE: 814-239-8787
VENDOR EMAIL: PAUL.LAUER@NPCWEB.COM

AGENCY CONTACT: CHRISTIAN MILLER
AGENCY PHONE: 410-260-7236
AGENCY EMAIL: CMILLER@COMP.STATE.MD.US

DELIVERY:
BOOKLETS MUST BE CARTON PACKED. CARTON SIZE SHALL BE 1/4" LONGER AND WIDER THAN TRIM SIZE OF BOOKLET. PACK APPROXIMATELY 120 RESIDENT BOOKLETS TO A CARTON. CARTON TO BE SECURELY TAPED FOR HANDLING, STORAGE, AND MAILING AND CLEARLY LABELED AND SAMPLE ATTACHED TO CARTON TO IDENTIFY CONTENTS. PRINTER'S NAME AND DELIVERY ADDRESS MAY NOT BE PRINTED OR AFFIXED ON CARTONS. COST OF CARTONS AND PACKING TO

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PAGE: 02

TERMS (cont'd):

BE INCLUDED IN BID. UNLESS STATED OTHERWISE IN DELIVERY INSTRUCTIONS, ALL BOOKLETS WILL BE PACKED IN CARTONS.

ALL BOOKLETS TO BE DELIVERED TO ANNAPOLIS WILL BE ON PALLETS 40"W X 48"L X 5" HIGH WITHOUT WOODEN TOPS OR BANDS. THE OPEN END OF THE PALLET IS THE 40" DIMENSION. EACH PALLET MAY CONTAIN ONLY ONE TYPE OF INCOME TAX BOOKLET. PACK APPROXIMATELY 6,000 BOOKLETS TO A PALLET. ALL PALLETS SHOULD BE SHRINK-WRAPPED. FREIGHT TO DELIVER WILL BE PAID BY VENDOR. ALL CARTONS TO BE PACKED ON SKIDS. INSIDE DELIVERY REQUIRED AT ALL LOCATIONS.

TAX BOOKLETS WILL BE DELIVERED TO THE FOLLOWING LOCATIONS DURING THE WEEK OF NOVEMBER 16, 2015:

MARYLAND REVENUE ADMINISTRATION DIVISION
ANNAPOLIS DATA CENTER BUILDING
NORTHWEST STREET LOADING DOCK
ANNAPOLIS, MD 21411

ADDITIONAL LOCATIONS TO BE PROVIDED BY THE REVENUE ADMINISTRATION DIVISION NO LATER THAN OCTOBER 16, 2015.

PRODUCT ACCEPTABILITY SHALL BE AT THE SOLE DISCRETION OF THE REVENUE ADMINISTRATION DIVISION. RAD SHALL BE THE SOLE JUDGE OF WHAT IS AN APPROVED EQUAL. ANY PRODUCT DELIVERED AS A RESULT OF THIS AWARD WHICH DOES NOT MEET THE SPECIFICATIONS OR IS OTHERWISE FOUND TO BE DEFECTIVE SHALL BE RETURNED AT THE VENDOR'S EXPENSE FOR REPLACEMENT OR CREDIT.

PAYMENT:

FOLLOWING DELIVERY AND ACCEPTANCE OF ALL MATERIAL AND EQUIPMENT, NPC, INC. SHALL SUBMIT AN ORIGINAL INVOICE TO THE FOLLOWING LOCATION:

REVENUE ADMINISTRATION DIVISION
FINANCE OFFICE - LLG TREASURY BUILDING,
PO BOX 466
ANNAPOLIS, MD 21404-0466

VENDOR MUST INCLUDE THE 9-DIGIT ZIP CODE OF COMPANY ADDRESS ON ALL INVOICES. FAILURE TO DO SO MAY RESULT IN DELAY OF PAYMENT.

THIS PURCHASE ORDER IS FOR NEW PRODUCTS/EQUIPMENT WHICH MUST BE FREE FROM DEFECTS. USED, REFURBISHED OR REMANUFACTURED PRODUCTS/EQUIPMENT WILL NOT BE ACCEPTED OR CONSIDERED UNLESS OTHERWISE INDICATED HEREIN.

ALL PRODUCTS USED IN PACKING TO CUSHION AND PROTECT DURING THE SHIPMENT OF COMMODITIES ARE TO BE MADE OF RECYCLED, RECYCLABLE, AND/OR BIODEGRADABLE MATERIALS.

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PAGE: 03

TERMS (cont'd):

THE DEPARTMENT OF GENERAL SERVICES' "TERMS AND CONDITIONS FOR COMMODITY CONTRACTS OVER \$25,000" AND ALL SPECIFICATIONS, TERMS AND CONDITIONS OF SOLICITATION# 001IT819918/ MDDGS31021098 INCORPORATED HEREIN BY REFERENCE.

0001 96650-054000 LT 264.9500

PRINTING, INCOME TAX PACKETS AND RELATED FORMS
PRINTING, INCOME TAX BOOKLET WITH RELATED FORMS.
PRINT 100,000 MARYLAND RESIDENT INDIVIDUAL TAX BOOKLETS *** NO ENVELOPES ***
SEE DETAILED SPECIFICATIONS AND GENERAL INSTRUCTIONS ATTACHED.
POC FOR QUESTIONS OR CONCERNS : STEVE GAUL 410.260.7065

0002 96650-054000 LT 5,915.3500

PRINTING, INCOME TAX PACKETS AND RELATED FORMS
ADDITIONAL FREIGHT AND SHIPPING CHARGES FOR BRANCH OFFICES, POST OFFICES, AND LIBRARIES.

NOTE: THIS FIGURE IS SUBJECT TO CHANGE AS QUANTITIES CHANGE.

END OF ITEM LIST

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AUTHORIZED BY: _____


BUYER AUTHORIZED DESIGNEE

DATE: 12/3/2015