

NOTICE TO BIDDERS
Solicitation Fact Sheet
- PLEASE READ THOROUGHLY -
BIDS FOR THIS SOLICITATION ARE BEING ACCEPTED SOLELY ONLINE THROUGH
www.emaryland.buyspeed.com/bs/

PROJECT No. **CC-623-921-101 Re-Bid**

Title: **Re-Bid, Main Building Renovation, Phase II, Administration Wing @ BCCC**

The Minority Business Enterprise Subcontracting Participation Goal for this Solicitation is:

35% (7% African American and 4% Asian Owned Business)

In addition to the 35% MBE Goal is a 1% VSBE Goal (the VSBE Goal is a separate goal)

For the purpose of this solicitation, the Instructions to Bidders for Construction Projects (March 2007), and the General Conditions for Construction Contracts (August 2013) have been supplemented as follows:

1. **BID DUE DATE: September 18, 2014 @ 2:00 p.m.**
2. **MANDATORY PRE-BID CONFERENCE** is scheduled for: Thursday, September 4, 2014 @ 10:00 a.m., at BCCC Liberty Campus, Main Building Complex Administration Wing, Room 234B, 2901 Liberty Heights Avenue, Baltimore, Maryland, 21214
3. Carefully review the Department of General Services' Instructions to Bidders for Construction Projects (March 2007) and General Conditions for Construction Contracts (August 2013) which are attached to this solicitation.
4. **The CLASSIFICATION for this solicitation is: "F" (\$5,000,000 - \$10,000,000)**
5. **PLANS AND SPECIFICATIONS:**

ALL BIDDERS are directed to obtain the Contract Documents directly from eMM. Please go to the "Attachments" section of the solicitation and view and/or print the plans, specifications, any/all addenda, and all other documents available. Bidders will be able to view, print, and/or download the Contract Documents from eMM. Downloading the Contract Documents will permit the bidder to take the Contract Documents to the "print shop" of their choice for printing.

NOTE: Depending on the type/speed of your internet connection, and the size of the file(s), this download could take 20 to 30 minutes or more.

NOTE: For the purposes of bidding, all Contract Documents used for bidding, must be printed in the size and resolution advertised.

6. **MANDATORY PRE-BID MEETING: ALL BIDDERS ARE REQUIRED TO ATTEND THE PRE-BID CONFERENCE/SITE VISIT:** September 4, 2014 @ 10:00 a.m., at BCCC Liberty Campus, Main Building Complex Administration Wing, Room 234B, 2901 Liberty Heights Avenue, Baltimore, Maryland, 21214

7. **ATTACHMENTS: (Bid/Proposal Affidavit, Bid Bond, and MBE Forms)**

ALL forms required to be submitted with the bid must be either attached to the eMM solicitation response form **as one attachment**, or mailed/hand-delivered to the Department of General Services, BPW Administration, 301 West Preston Street, Room M-6, Baltimore, Maryland 21201 prior to the deadline for receipt of bids stated in this Solicitation Fact Sheet, or as may be amended. If mailed or hand-delivered, forms must be originals with original signatures and shall be in an envelope marked, naming: Specific Documents Enclosed, the Project Number, the Project Title, and the Bid Due Date and Time). Faxed copies or emails will not be accepted.

NOTE: For this solicitation, the following forms shall be submitted with the bid:

- Completed Bid Bond Form (if bid is over \$100,000) - submit in accordance with guidelines in the Instructions to Bidders for Construction Projects, Item 4
- MBE Forms - in accordance with instructions in Item 8, below
- VSBE Forms – in accordance with instruction in Item 9 below
- Bid/Proposal Affidavit - in accordance with the Instructions to Bidders for Construction Projects, Item 2.B.(6)

If bidders elect to attach forms to eMM bids, scan all documents together **as one document** to be attached and the three (3) lowest bidders will be required to submit original forms within 48 hours of notification from Procurement Officer. If original forms are NOT received within 48 hours after notification, the bid will be deemed NON-RESPONSIVE and thus REJECTED from possible award.

8. **MINORITY BUSINESS ENTERPRISE:**

The MBE Subcontracting Participation Goal for this Solicitation is:

35% (7% African American and 4% Asian Owned Business)

The MBE participation shall be a percentage of the TOTAL BID.

Please review all MBE information carefully. Refer to the “Minority Business Enterprise Utilization Procedures - July 2014 (revised)” for further information.

Failure of a bidder to submit this properly completed form shall result in the bid being rejected as NON-RESPONSIVE.

PLEASE BE ADVISED:

If, for any reason, the apparent successful bidder is unable to achieve the contract goal for each certified MBE classification specified as having a subcontract goal or the overall MBE contract goal, the bidder will be contacted to document its waiver request as stated in the Minority Business Enterprise Utilization Procedures – July 2014 (revised).

9. **VETERAN-OWNED SMALL BUSINESS ENTERPRISE (VSBE) (<http://www.vetbiz.gov>)**

The Veteran-owned Small Business Enterprise Subcontracting Participation Goal for this Solicitation is:

1% VSBE (This is separate from the MBE Participation, both MBE/VSBE Goals must be achieved)

The VSBE participation shall be a percentage of the **TOTAL BID**.

Please review all VSBE information carefully. Refer to “**VSBE Attachment A**” for further information. Required VSBE documents are attached to this solicitation.

The following VSBE Form must be **received** by the Department of General Services prior to the deadline for receipt of bids stated in this Solicitation Fact Sheet, or as may be amended:

VSBE Attachment B – (2 pages)

Page 1 of 2, **the bidder/offeror must check either the 1st Box (bidder acknowledges and intends to meet the overall verified VSBE participation goal of 1%, therefore, bidder will not be seeking a waiver) or the 2nd Box (bidder is unable to achieve the VSBE participation goal and requests a waiver. Bidder will submit all required waiver documentation in accordance with COMAR 21.11.13.07).**

Page 2 of 2, **must be fully completed to show all Certified VSBE Subcontractors being used on this project.**

10. **COMPLETION TIME AND LIQUIDATED DAMAGES:**

The work shall be completed within 455 calendar days from the start date of the contract. If the work is not completed within the time period specified, the contractor will be liable for liquidated damages of \$1,500.00 per calendar day as specified in the “General Conditions.”

11. **TIME FOR BID ACCEPTANCE:**

Bid prices are irrevocable for a period of 120 days following bid opening. After opening bids, the Procurement Officer may request bidders to extend the time during which the State may accept their bids, provided that, with regard to bids, no other change is permitted.

12. SKILLS AND SERVICES:

Asbestos	4%
Carpentry Work	2%
Concrete Work	1%
Doors & Windows	8%
Drywall & Ceiling	10%
Electrical	10%
Elevator Service	2%
Excavation	2%
Floor	2%
General Contractor	18%
Hardware Products	1%
HVAC	18%
Landscaping	2%
Masonry, Stone Work	5%
Mill Work	1%
Nursery Supplies	1%
Plumbing	3%
Roofing	4%
Sprinkler Fitter	2%
Structural Steel Erection	4%
Wrecking/Demo Work	1%

13. ELECTRONIC TRANSACTION:

Filing an electronic protest will not be permitted for this solicitation (COMAR 21.10.01.C) and (COMAR 21.03.05.03).

14. QUESTIONS DEADLINE:

The deadline for questions has been established as **September 10, 2014 @ 2:00 p.m.**, to ensure that there is enough time to allow for the A/E to provide responses and possible Addendum issuance if necessary.