



Vendor Quick Reference Guide

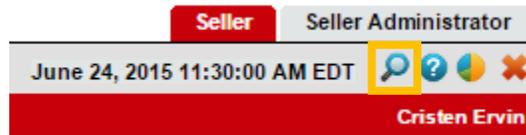
Viewing the Bid Tab and Awards

After a bid due date passes, and the Government buyer has opened the bid in eMaryland Marketplace, the bids received are available to view by the public. You may view the bid tab within eMaryland Marketplace.

Note: Bid information is only available in eMaryland Marketplace if the procuring organization allows bids to be submitted online.

Log into eMaryland Marketplace and select the Seller role.

Select the  icon to locate the bid you wish to review.



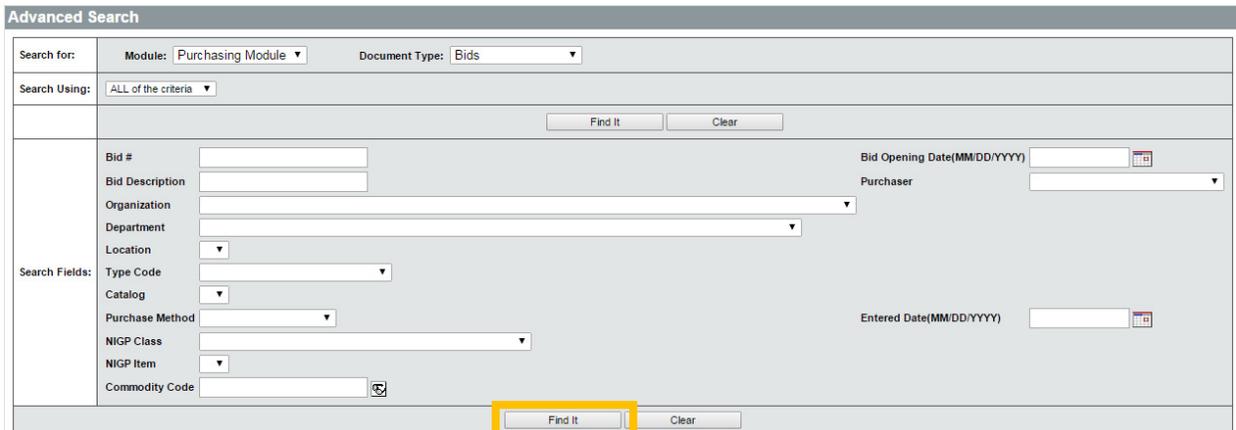
From the Document Type drop-down box, select Bids.



The Advanced Search screen will open.

Enter the Bid # in the search box. Click Find It.

If you do not know the bid number, use other search criteria to locate the bid.



Your results will display on the screen.

Select the Bid # for the bid you would like to review.

Results										
Bid #	Description	Purchase Order #	Purchase Method	Bid Opening Date	Organization	Dept/Loc	Purchaser	Total	Status	Alternate Id
MDDGS31019939	37 Tractor Mowers for State Highway Administration	MDDGS15-004690	Open Market	05/15/2015 02:00:00 PM	Maryland Department of General Services	00117 / 00117	Clyde Walker	\$0.00	Bid to PO	

[Exit](#)

You will be asked to acknowledge the solicitation. You may select yes or no to continue.

Acknowledge Receipt and View Solicitation

Bid # MDDGS31019939
 Bid Description 37 Tractor Mowers for State Highway Administration

Click Yes to acknowledge the download of the bid. When you acknowledge a bid, you may receive any future correspondence regarding this document. If you do not want to acknowledge click No, and the bid will be displayed. Do you want to continue?

The bid solicitation will open.

Bid Solicitation: MDDGS31019939

Header Information			
Bid Number:	MDDGS31019939	Description:	37 Tractor Mowers for State Highway Administration
Purchaser:	Clyde Walker	Organization:	Maryland Department of General Services
Department:	00117 - COMMODITY PROCUREMENT/17	Location:	00117 - COMMODITY PROCUREMENT/17
Fiscal Year:	15	Type Code:	
Alternate Id:		Required Date:	
Info Contact:	clyde.walker@maryland.gov (410) 767-3039	Bid Type:	OPEN
Purchase Method:	Open Market	Allow Electronic Quote:	Yes
		Available Date :	04/15/2015 09:00:00 AM
		Informal Bid Flag:	No

Scroll to the bottom and click on Bid Tab.

Note: This option will not display if bids were not accepted and/or awarded through eMaryland Marketplace. Contact the procurement officer listed on the solicitation to obtain bid information.



Quotes Tab

The bid tabulation will open to the Quotes tab listing all companies that submitted a bid response.

You may view individual company activity by clicking on the Quote # next to the company.

Bid Tabulation for Bid #MDDGS31019939

[Quotes](#) | [Items](#) | [Header Questions](#) | [Subcontractors](#) | [Score](#) | [Summary](#) | [Back to Bid](#)

Total Number of Submitted Quotes: 6

Quote #	Description	Vendor ID	Vendor Name	Submit Date
00021354	37 Tractor Mowers for State Highway Administration	101092	SECURITY EQUIPMENT CO.	05/15/2015 12:25:13 PM
00021751	37 Tractor Mowers for State Highway Administration	213541	Finch Services, Inc.	05/14/2015 07:17:57 AM
00021779	37 Tractor Mowers for State Highway Administration	255478	GAITHERSBURG EQUIPMENT COMPANY	05/15/2015 11:08:40 AM
00021786	37 Tractor Mowers for State Highway Administration	09006519	Atlantic Tractor	05/15/2015 11:51:31 AM
00021793	37 Tractor Mowers for State Highway Administration	107455	GLADHILL BROTHERS, LLC	05/15/2015 11:23:40 AM
00021795	37 Tractor Mowers for State Highway Administration	255478	GAITHERSBURG EQUIPMENT COMPANY	05/15/2015 12:07:48 PM

Items Tab

You may view a summary of quotes on the Items tab.

Quotes **Items** Header Questions Subcontractors Score Summary [Back to Bid](#)

of Quotes per page: 5 Sort by: Quote Total Ascending Go

Total Item Count: 1 Total Awardable Quote Count: 6 Bid Status: 2BPO - Bid to PO (When a Bid is turned into a PO)

Quote Index: 1-5 of 6
1 2

Cancel	Item Info/Quote Info	(101092) SECURITY EQUIPMENT CO. «Quote: 00021754»	(213541) Finch Services, Inc. «Quote: 00021773»	(107455) GLADHILL BROTHERS, LLC «Quote: 00021793»	(00006510) Atlantic Tractor «Quote: 00021798»	(255478) GAITHERSBORO EQUIPMENT COMPANY «Quote: 00021795»
	Tractor Mower R & R Flail. Tractor Mower Right and Rear Flail per specs saved as J02R5400040_TRACTORMOWER.DOC Item #1 Print Sequence:1.0 Status:2BPO - Bid to PO Quantity:37.0 Uom:EA	<input checked="" type="checkbox"/> \$60,690.00 Discount: 0% Alternate Description: New Holland T4.75 Tractor w/ Cab, 2WD Front Axle, 6X8 Mechanical Trans, Alamo RH and Rear Interstate Moving Package	<input type="checkbox"/> \$64,865.00 Discount: 0% Alternate Description:	<input type="checkbox"/> \$68,487.45 Discount: 0%	<input type="checkbox"/> \$69,871.87 Discount: 0%	<input type="checkbox"/> \$69,998.00 Discount: 0%
	Totals: \$ Vendor Gross Total \$ Vendor Discount \$ Vendor Net Total \$ Preference Discount \$ Evaluation Total \$ Vendor Freight \$ Awarded	\$2,245,530.00 \$0.00 \$2,245,530.00 \$0.00 ** \$2,245,530.00 \$0.00 \$2,245,530.00	\$2,400,005.00 \$0.00 \$2,400,005.00 \$0.00 \$2,400,005.00 \$0.00 \$0.00	\$2,534,035.65 \$0.00 \$2,534,035.65 \$0.00 \$2,534,035.65 \$0.00 \$0.00	\$2,585,258.19 \$0.00 \$2,585,258.19 \$0.00 \$2,585,258.19 \$0.00 \$0.00	\$2,589,926.00 \$0.00 \$2,589,926.00 \$0.00 \$2,589,926.00 \$0.00 \$0.00
	Eval Codes:					
	Pref Codes:					

Evaluation Code Descriptions:
** = Lowest Item Price or Lowest Evaluation Quote Total

You may view the quote responses from each company for each line item.

Note: There may be multiple pages of quotes available to view.

Header Questions Tab

If questions were presented by the procurement officer to answer, the answers from the companies would display on this tab.

Subcontractors Tab

This tab is not currently used.

Score Tab

If there was a scoring aspect to the evaluation process, the scores would be available on this tab.

Summary Tab

The summary tab displays all awards for the solicitation.

Quotes **Items** Header Questions Subcontractors Score **Summary** [Back to Bid](#)

Bid Tabulation Information

Total Item Count: 1 Total Awardable Quote Count: 1 Bid Status: 2BPO - Bid to PO (When a Bid is turned into a PO)

Cancelled	Item Info/Quote Info	(101092) SECURITY EQUIPMENT CO. «Quote: 00021754»
	Tractor Mower R & R Flail. Tractor Mower Right and Rear Flail per specs saved as J02R5400040_TRACTORMOWER.DOC Item #1 Print Sequence:1.0 Status:2BPO - Bid to PO Quantity:37.0 Uom:EA	<input checked="" type="checkbox"/> \$60,690.00 Discount: 0%
	Totals: \$ Vendor Gross Total \$ Vendor Discount \$ Vendor Net Total \$ Preference Discount \$ Evaluation Total \$ Vendor Freight \$ Awarded	\$2,245,530.00 \$0.00 \$2,245,530.00 \$0.00 ** \$2,245,530.00 \$0.00 \$2,245,530.00
	Eval Codes:	
	Pref Codes:	