

Viewing Bid Opening Report

This Quick Reference Guide is intended to instruct vendors and the public how they can view the Bid Opening report. This report displays the vendors that responded online to a solicitation in eMaryland Marketplace (eMM) AFTER the responses have been opened by the procurement officer. Depending upon the type of solicitation, the report will also display the pricing submitted online for each line-item by each vendor.

If solicitation responses were not permitted online, then this report will not display any information in eMM.

Bid Opening Report Rules

If, solicitation responses were permitted online. Below are the types of solicitations that can be managed in the new eMM, and the information that is available on the Bid Opening report for each:

- Invitation to Bid (ITB) – Responsive vendor names and pricing
- Letter of Information (LOI) – No information displays
- Reverse Auction (RA) – Responsive vendor names and pricing
- Request for Information (RFI) – No information displays
- Request for Proposal (RFP) – Responsive vendor names only
- Request for Quote (RFQ) – Responsive vendor names and pricing

Finding the Solicitation (Bid)

In order to view the Bid Opening report for a solicitation, you must first find the solicitation. From the eMM Login screen, click the **Contract & Bid Search** link.

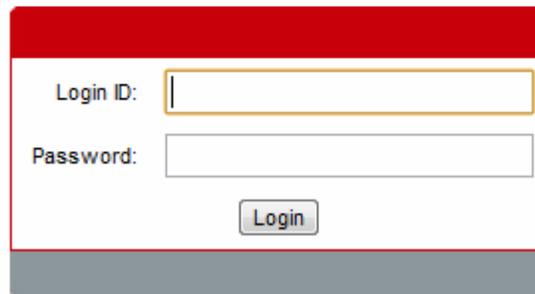
 **[Register](#)**
Register here to begin using New eMaryland Marketplace.
Vendors, please read this [disclaimer](#) prior to registering.

 **[Complete Registration](#)**
Complete registration here to begin using New eMaryland Marketplace.
Vendors, please read this [disclaimer](#) prior to completing registration.

 **[Open Bids](#)**
Browse open bid opportunities.

 **[Active Contracts](#)**
Browse active Contracts/Blankets.

 **[Contract & Bid Search](#)**
Search for Bids and active Contracts/Blankets.

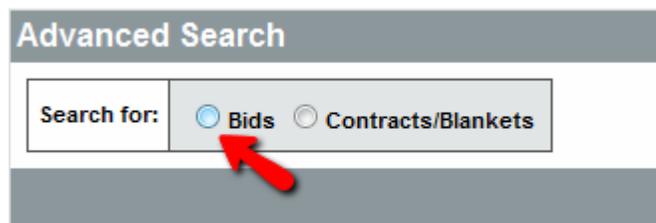


Login ID:
Password:

[Forgot your password?](#)

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The **Advanced Search** screen will display. Click “Bids” in the **Search for** field.



Advanced Search

Search for: Bids Contracts/Blankets

Search fields will appear below enabling you to search for the Bid document that you would like to view the Bid Opening report for. Please enter either all or part of the document number or description and click **Find It**.

Advanced Search

Search for: Bids Contracts/Blankets

Search Using: ALL of the criteria

Bid #

Bid Description

Bid Opening Date(MM/DD/YYYY)

Buyer

Organization

Department

Location

Type Code

Catalog

Purchase Method

NIGP Class

NIGP Item

Commodity Code

Entered Date(MM/DD/YYYY)

The Bids matching your search criteria will appear below. Click on the link in the **Bid #** column to view that Bid document.

Results

Bid #	Contract/Blanket #	Buyer	Description	Bid Opening Date	Awarded Vendor(s)
MDJ0331000538		John Thornton	Software Updates, IBM Gentran	02/01/2012 08:15:00 AM	IBM
MDJ0531000460		Rosilyn McCulley	MTA-1345A,B&C, Rolling Stock and Associated Equipment Services	02/01/2012 04:00:00 PM	Not awarded yet.
MDJ0531000449		Rosilyn McCulley	MTA-132A&B, Construction Management Inspection Services for Schedule and Claims Reviews	02/01/2012 04:00:00 PM	Not awarded yet.
MDJ0531000444		Rosilyn McCulley	MTA-1246A-F, On-Call Project Planning, Environmental & Preliminary Design Services	02/01/2012 04:00:00 PM	Not awarded yet.
MDJ0531000441		Rosilyn McCulley	MTA-1257A&B, On-Call Commissioning Services	02/01/2012 04:00:00 PM	Not awarded yet.
MDJ0531000419		Deborah Cauty	MTA-1359 Paratransit Services	02/01/2012 02:00:00 PM	Not awarded yet.
MDBAL31000271		Kristi Hammerbacher	Automotive Frame Machine	02/01/2012 11:00:00 AM	Not awarded yet.
MDMNP31000254		Rhonda Brown	Meadowbrook Stables Design/Build Services	02/01/2012 03:00:00 PM	Not awarded yet.
MDHOG31000253		Robin A Fewell	IFB-2012-51 FIREFIGHTING BOOTS	02/01/2012 11:00:00 AM	Not awarded yet.
MDHOG31000244		Robin A Fewell	IFB-2012-49 (F-5972) Underground Water Storage Tanks for Fire Suppression	02/01/2012 02:00:00 PM	Not awarded yet.
MDHOG31000201		Robin A Fewell	RFP-07-2012 Custodial Services	02/01/2012 11:00:00 AM	Not awarded yet.
MDHCC31000155		Elizabeth Moss	12-009 Pelco Endura Equipment Supplier	02/01/2012 02:00:00 PM	Not awarded yet.
MDBAL31000152		Barbara Ready	Parts and Maintenance Caterpillar Construction Equip	02/01/2012 11:00:00 AM	Not awarded yet.
MDH0031000143		Joseph Palechek	Fire Alarm/Fire Protection and Sprinkler System Maintenance	02/01/2012 02:00:00 PM	Not awarded yet.
MDCHA31000139		Sonya Williams	Request For Qualifications: 12-19: Waldorf Pump Stations Automation Upgrades	02/01/2012 11:00:00 AM	Not awarded yet.
MDQ0031000112		Michael Briscoe	UPGRADES TO PASSENGER ELEVATOR	02/01/2012 11:00:00 AM	Not awarded yet.
MDHFCC31000082		Victor Dodson	Request for Proposal	02/01/2012 02:30:00 PM	Not awarded yet.

Viewing the Bid Opening Report

Upon selecting the Bid to view, it will display. Note the **Type Code** field as this tells the type of solicitation that is being conducted. Scroll down to the bottom of the screen to run the report.

Bid Solicitation: MDH0031000143

Header Information					
Bid Number:	MDH0031000143	Description:	Fire Alarm/Fire Protection and Sprink	Solicitation Type	
Purchaser:	Joseph Palechek	Organization:	Maryland Department of General Services	Bid Opening Date:	02/01/2012 02:00:00 PM
Department:	132 - FAC.MAINT.PROCURE	Location:	132 - FAC.MAINT.PROCURE		
Fiscal Year:	12	Type Code:	IT - Invitation to Bid (ITB)	Allow Electronic Quote:	Yes
Alternate Id:	001IT818693	Required Date:	04/01/2012	Available Date :	01/12/2012 10:00:00 AM
Info Contact:	joseph.palechek@dgs.state.md.us	Bid Type:	OPEN	Informal Bid Flag:	No
Purchase Method:	Blanket				
Blanket/Contract Begin Date:	04/01/2012	Blanket/Contract End Date:	03/31/2017		

On the bottom of the screen, a **Print** button will display if the responses have been opened by the Procurement Officer. Click this button and the Bid Opening report will display.

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Bid Opening Report
For Bid MDH0031000121
Opening Date: 2012-02-02 14:00:00.0

Organization: Maryland Department of General Services (Multi-Service Center)

	Doug Vann Excavating, Inc.	MillersLand ServiceInc.	clark disposal	HARPER & SONS, INC.	R. A. Parks Construction, LLC
1	\$148721.00	\$155988.86	\$199877.00	\$205000.00	\$141671.00