

# Buy Recycled Guide

Looking for Recycled Content Products on Maryland’s Statewide Contracts?

In 2018 alone, the country produced **292.4 million tons** of waste. But only 32% of that waste was recycled.

By choosing to purchase products with recycled content, we can support recycling markets and show there is a demand for recycled materials.

Use this guide to help you find products with Recycled Content on statewide contracts. Products are listed by vendor and by type; the average Recycled Content of products is included as well. An index of all Recycled Content products can be found at the end of this document.

To view green guides on a vendor’s website, sign-up/ sign-in to your account that is affiliated to the State of Maryland. If you are unable to view the green lists on your account, contact [DGS.Buygreen@maryland.gov](mailto:DGS.Buygreen@maryland.gov)

## OFFICE SUPPLIES

### BISM

Maryland Preferred Provider; review [BISM’s Green Purchasing Guide](#) for more info on how to purchase.

Product Type	Recycled Content
Copy Paper, White	50% Post-Consumer Recycled Content
Paper Pads	30% Post-Consumer recycled content

### MCE

Maryland Preferred Provider; review [MCE’s Catalog](#) (pg 10 – 21) for more info on how to purchase.

Product Type	Recycled Content
Business Cards	100% Recycled Content

### RGH

Statewide Vendor; RGH has green lists that can be used to find the following Recycled Content products. For more information on how to find and use RGH’s green lists, click [here](#).

Product Type	Recycled Content	List Name
Binders	Minimum 40% Post-Consumer recycled content	ECO – Office product 30% PCR
Clipboards	30% Post-Consumer recycled content	ECO – Business tools

Colored Copy Paper	30% Post-Consumer recycled content	Green copy and multipurpose paper
Dividers, Paper & Plastic	Minimum 30% Post-Consumer recycled content; Maximum 100% recycled content	ECO – Office product 30% PCR 2
Easel Pad	30% Post-Consumer recycled content	ECO – Office product 30% PCR 2
Envelopes	Minimum 20% Post-Consumer recycled content	ECO – Envelopes
Folders, File	30% Post-Consumer recycled content	ECO – filing supplies
Folders, Manila	30% Post-Consumer recycled content	ECO – filing supplies
Folders, Pocket	Minimum 30% Post-Consumer recycled content; Maximum 100% recycled content	ECO – Office product 30% PCR 2
Folders, Portfolio	Minimum 30% Post-Consumer recycled content; Maximum 100% recycled content	ECO – Office product 30% PCR 2
Hole Punch	30% Post-Consumer recycled content	ECO – Business tools
Mechanical pencil	72% recycled content	ECO – Lead writing
Note Pads	Minimum 30% Post-Consumer recycled content; Maximum 100% recycled content	ECO – Pads and memos
Notebooks	Minimum 30% Post-Consumer recycled content	ECO – Pads and memos
Pens	Minimum 75% Post-Consumer recycled content	ECO – Office product 30% PCR 2
Post-It Notes/Sticky Notes	Minimum 30% Post-Consumer recycled content; Maximum 100% recycled content	ECO – Sticky notes
Scissors	30% Post-Consumer recycled content	ECO – Business tools
Staplers	43% Post-Consumer recycled content	ECO – Business tools
Steno Pads	Minimum 30% Post-Consumer recycled content	ECO – Pads and memos
Storage Boxes	Minimum 30% Post-Consumer recycled content	ECO – Office product 30% PCR 2

**Rudolph Supply**

Statewide Vendor; Rudolph Supply has green lists that can be used to find the following Recycled Content products. For more information on how to find and use Rudolph’s green lists, click [here](#).

BISM copy paper can be bought from Rudolph Supply as well.

Product Type	Recycled Content	List Name
Binders	Minimum 40% Post-Consumer recycled content	Recy Supplies
Clipboards	Minimum 50% Recycled Content	Recy Supplies
Copy Paper	Minimum 30% Post-Consumer recycled content	Recycled Copy Paper
Dividers, Legal	20% Post-Consumer Recycled Content	Recy Supplies
Envelopes	Minimum 20% Post-Consumer Recycled Content	Recycled Envelopes
Storage Boxes	75% Post-Consumer Recycled Content	Recy Supplies
Toner Cartridge	Remanufactured	Eco-Ink, Toner

## JANITORIAL SUPPLIES

### BISM

Maryland Preferred Provider; review [BISM's Green Purchasing Guide](#) for more information.

Product Type	Recycled Content
Cotton Cloths	100% Recycled Content
Facial Tissue	100% Recycled Content
Floor Buffer Pads	100% Recycled Content
Microfiber Duster	45% Recycled Content
Mop Ends	45% Recycled Content
Paper Towels	Minimum 70% Recycled Content
Toilet Paper/Tissue	100% Recycled Content
Waste Liners, Trashcan Liners	Minimum 10% Recycled Content

### [Rudolph Supply](#)

Statewide Vendor; Rudolph Supply has green lists that can be used to find the following Recycled Content products. For more information on how to find and use Rudolph's green lists, [click here](#).

Product Type	Recycled Content	List Name
Paper Towels, Multi-fold	Minimum 40% Recycled Content	Recycled Towels
Paper Towels, Rolls	Minimum 40% Recycled Content	Recycled Towels
Toilet Paper/Tissue	Minimum 25% Recycled Content	Recy Toilet Paper

## Index of Recycled Content Products Available on Statewide Contracts

Product Type	Vendor	Recycled Content	List Name
Binders	Rudolph Supply	Minimum 40% Post-Consumer recycled content	Recy Supplies
Binders	RGH	Minimum 40% Post-Consumer recycled content	ECO – Office product 30% PCR
Business Cards	MCE	100% recycled content	NA
Clipboards	Rudolph Supply	Minimum 50% Recycled Content	Recy Supplies
Clipboards	RGH	30% Post-Consumer recycled content	ECO – Business tools
Colored Copy Paper	RGH	30% Post-Consumer recycled content	Green copy and multipurpose paper
Copy Paper	Rudolph Supply	Minimum 30% Post-Consumer recycled content	Recycled Copy Paper
Copy Paper, White	BISM	50% Post-Consumer Recycled Content	NA
Cotton Cloths	BISM	100% Recycled Content	NA
Dividers, Legal	Rudolph Supply	20% Post-Consumer Recycled Content	Recy Supplies
Dividers, Paper & Plastic	RGH	Minimum 30% Post-Consumer recycled content; Maximum 100% recycled content	ECO – Office product 30% PCR 2
Easel Pad	RGH	30% Post-Consumer recycled content	ECO – Office product 30% PCR 2
Envelopes	Rudolph Supply	Minimum 20% Post-Consumer Recycled Content	Recycled Envelopes
Envelopes	RGH	Minimum 20% Post-Consumer recycled content	ECO – Envelopes
Facial Tissue	BISM	100% Recycled Content	NA
Floor Buffer Pads	BISM	100% Recycled Content	NA
Folders, File	RGH	30% Post-Consumer recycled content	ECO – filing supplies
Folders, Manila	RGH	30% Post-Consumer recycled content	ECO – filing supplies
Folders, Pocket	RGH	Minimum 30% Post-Consumer recycled content; Maximum 100% recycled content	ECO – Office product 30% PCR 2
Folders, Portfolio	RGH	Minimum 30% Post-Consumer recycled content; Maximum 100% recycled content	ECO – Office product 30% PCR 2
Hole Punch	RGH	30% Post-Consumer recycled content	ECO – Business tools
Mechanical pencil	RGH	72% recycled content	ECO – Lead writing
Microfiber Duster	BISM	45% Recycled Content	NA

<b>Product Type</b>	<b>Vendor</b>	<b>Recycled Content</b>	<b>List Name</b>
Mop Ends	BISM	45% Recycled Content	NA
Note Pads	RGH	Minimum 30% Post-Consumer recycled content; Maximum 100% recycled content	ECO – Pads and memos
Note Pads	BISM	30% Post-Consumer recycled content	NA
Notebooks	RGH	Minimum 30% Post-Consumer recycled content	ECO – Pads and memos
Paper Towels	BISM	Minimum 70% Recycled Content	NA
Paper Towels, Multi-fold	Rudolph Supply	Minimum 40% Recycled Content	Recycled Towels
Paper Towels, Rolls	Rudolph Supply	Minimum 40% Recycled Content	Recycled Towels
Pens	RGH	Minimum 75% Post-Consumer recycled content	ECO – Office product 30% PCR 2
Post-It Notes/Sticky Notes	RGH	Minimum 30% Post-Consumer recycled content; Maximum 100% recycled content	ECO – Sticky notes
Scissors	RGH	30% Post-Consumer recycled content	ECO – Business tools
Staplers	RGH	43% Post-Consumer recycled content	ECO – Business tools
Steno Pads	RGH	Minimum 30% Post-Consumer recycled content	ECO – Pads and memos
Storage Boxes	Rudolph Supply	75% Post-Consumer Recycled Content	Recy Supplies
Storage Boxes	RGH	Minimum 30% Post-Consumer recycled content	ECO – Office product 30% PCR 2
Toilet Paper/Tissue	Rudolph Supply	Minimum 25% Recycled Content	Recy Toilet Paper
Toilet Paper/Tissue	BISM	100% Recycled Content	NA
Toner Cartridge	Rudolph Supply	Remanufactured	Eco-Ink, Toner
Waste Liners, Trash Can Liners	BISM	Minimum 10% Recycled Content	NA