



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
April 2, 2025

REVISED



*Contact: Courtney League 410-767-5516
courtney.league@maryland.gov*

18-AE. ARCHITECTURE AND ENGINEERING
Department of General Services

Contract ID: Civil Architectural & Engineering Services for Multiple Construction Projects;
DGS-25-029-IQC

ADPICS No.: 001B5600277, 001B5600278 and 001B5600281,
CTR022070, CTR022071 and CTR022072

Contract Description: Civil Investigative, Design and Engineering Services and Land Surveying Services for Multiple Construction Projects.

Awards: Zest LLC; Greenbelt, MD (MBE)
(Certified Small Business)

Brudis & Associates, Inc.; Columbia, MD (MBE)
(Certified Small Business)

Adtek Engineers, Inc.; Frederick, MD
(Certified Small Business)

Contract Term: 04/30/2025 - 04/29/2030

Amount: \$1,500,000 NTE Per Firm
\$4,500,000 NTE Total

Procurement Method: Qualification Based Selection (SBR-designated)

Proposals:

<i>Offerors</i>	<i>Technical Rankings</i>
Zest LLC; Greenbelt, MD	1
Brudis & Associates, Inc.; Columbia, MD	2
Adtek Engineers, Inc.; Frederick, MD	3

MBE/VSBE Participation: 20% / 0%

Incumbents: N/A



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18-AE. ARCHITECTURE AND ENGINEERING (cont'd)

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) on July 22, 2024. Six proposals were received on August 26, 2024, and three were deemed responsibly susceptible of being selected for award. One did not submit the MBE subcontractors' percentages required to accomplish the 20% MBE goal nor a waiver request; one did not provide the supporting documentation required in Section 1 - Minimum Qualifications; and one did not submit the required MBE forms or a waiver request as well as failing to submit all the required supporting documentation with its proposal. DGS commenced fee negotiations with the three highest-ranked firms. The price proposal submitted by each firm reflected billing rates for each discipline required. The hours for each project/work order awarded under the agreement will be negotiated, and the individual work orders will be executed individually.

DGS will rotate work assignments among the awarded contractors using work orders in accordance with COMAR 21.12.02.06. No work is guaranteed to any awarded contractor as the contracts are Indefinite Quantity Contracts (IQC).

Fund Source: Determined by Work Order

Approp. Code: Determined by Work Order

Resident Business: Yes

MD Tax Clearance: 25-0327-0110 - Zest LLC.
 25-0326-1110 - Brudis & Associates, Inc.
 25-0325-1110 - Adtek Engineers, Inc.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION