



LAPTOP PROPERTY PASS

STATE OF MARYLAND

This property pass authorizes _____ of the
(Name)
_____ to remove from State buildings the
(Department)
laptop computer described below. This property pass is to remain with the computer and be shown to DGS Security when requested.

ITEM DESCRIPTION

SERIAL NUMBER

Signature of Supervisor authorizing removal: _____

Printed Name of Supervisor authorizing removal: _____

Telephone number: _____

Date: _____