

SPACE AND PERSONNEL: Present and Projected Requirements													
POSITION TITLE	CURRENT NUMBER OF POSITIONS				NUMBER OF OFFICES REQUIRED			REQ'D SQ. FEET	DGS use only	5 YEAR PROJECTION (new positions, beyond current level)			
	FULL TIME	PART TIME OR FIELD	VACANT	TOTAL	SHARED OFFICE	PRIVATE OFFICE	OPEN AREA			FULL TIME	PART TIME OR FIELD	TOTAL EMP.	TOTAL SQUARE FEET
Regional Manager	1	-	-	1	-	1	-	110		-	-	-	-
Licensing Supervisor	2	-	-	2	-	3	-	220		1	-	1	110
Licensing Specialist	12	-	-	12	-	-	17	600		5	-	5	250
Quality Assurance Spec	3			3			4	150		1	-	1	50
	-	-	-	-	-	-	-	-		-	-	-	-
	-	-	-	-	-	-	-	-		-	-	-	-
	-	-	-	-	-	-	-	-		-	-	-	-
	-	-	-	-	-	-	-	-		-	-	-	-
	-	-	-	-	-	-	-	-		-	-	-	-
	-	-	-	-	-	-	-	-		-	-	-	-
	-	-	-	-	-	-	-	-		-	-	-	-
TOTAL THIS PAGE	18	-	-	18	-	25	21	1,080		7	-	7	410
TOTAL OTHER PAGES	-	-	-	-	-	-	-	-		-	-	-	-
A. TOTAL OFFICE SPACE	18	-	-	18	-	25	21	1,080		7	-	7	410
SPECIAL PURPOSE SPACE				# of Staff/Items	Square Feet				Number of Items	Square Feet			
Fax/Mail Room				80	80				-	-			
Supply Closet				90	90				-	-			
Conference Room				600	600				-	-			
Lunchroom				120	120				-	-			
Criminal Background Room/File Room				80	80				-	-			
Waiting Area/Receptionist				1	105				-	-			
Forms/Storage Room				225	225				-	-			
Lactation room (To include millwork and sink)				90	90				-	-			
Server Room				75	75				-	-			
Hybrid Conference Room (6-8 people)				1	160				-	-			
Huddle Room				2	160				-	-			
				-	-				-	-			
b. Total Special Purpose					1,785				Grand Totals	1,785			
Sub-Total (a and b):					2,865				Total Space	3,275			
TOTAL SQUARE FEET:					2,865				Years:	3,275			