

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B1600085

PRINT DATE: 07/28/20

PAGE: 01

SHIP TO:

AS SPECIFIED ON INDIVIDUAL ORDERS

VENDOR ID:

HOWARD UNIFORM COMPANY
1915 ANNAPOLIS RD

BALTIMORE, MD 21230
(410)727-3086

REFER QUESTIONS TO:

GWENDOLYN ADAMS
(410)767-7662
GWENDOLYN.ADAMS@MARYLAND.GOV

ITB: DGSR1600005

EXPR DATE: 07/31/23
POST DATE: 07/27/20

DISCOUNT TERMS: . NET 30 DAY
CONTRACT AMOUNT: .00

TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

AGENCY SPECIFIC CONTRACT
MARYLAND CAPITOL POLICE
POLICE UNIFORMS AND ACCESSORIES

CONTRACT PERIOD: AUGUST 1, 2020 THROUGH JULY 31, 2023 (3 YEARS)

THE STATE HAS THE UNILATERAL OPTION TO RENEW THIS CONTRACT FOR TWO (2) ONE (1) YEAR RENEWAL OPTIONS AT THE SAME TERMS AND CONDITIONS.

OPTION YEAR 1 - AUGUST 1, 2023 THROUGH JULY 31, 2024
OPTION YEAR 2 - AUGUST 1, 2024 THROUGH JULY 31, 2025

ONE HUNDRED TWENTY (120) DAYS PRIOR TO THE END OF THE BASE THREE (3) YEAR CONTRACT TERM THE CONTRACTOR MAY REQUEST, IN WRITING, A COST ADJUSTMENT TO BE IN EFFECT FOR THE SUBSEQUENT YEARS OF THE CONTRACT. THE PRICE ADJUSTMENTS FOR THE RENEWALS SHALL BE NEGOTIATED AND MUTUALLY AGREED UPON BY THE OFFICE OF STATE PROCUREMENT AND THE CONTRACTOR.

QUANTITIES STATED ARE AN ESTIMATE ONLY, AND SHOULD NOT BE CONSTRUED AS ANY MINIMUM OR MAXIMUM GUARANTEE. THERE ARE NO MINIMUM ORDER REQUIREMENTS FOR ANY UNIFORM ITEM OR ACCESSORY. THE CONTRACT SHALL BE FOR THE ACTUAL NEEDS OF THE AGENCY AND MAY VARY APPRECIABLY FROM THE STATED ESTIMATE.

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TERMS (cont'd):

DURING NORMAL WORKING HOURS THE VENDOR'S PLANT SHALL BE OPEN FOR INSPECTION OF WORK BY DULY AUTHORIZED REPRESENTATIVES OF THE MARYLAND CAPITOL POLICE.

THE GARMENTS SHALL BE MADE TO MEASURE ACCORDING TO INDIVIDUAL MEASUREMENTS AND FITTINGS. STOCK SIZES ARE NOT PERMITTED. THE UNIFORMS IN THE SPECIFICATIONS MUST BE MADE IN THE CONTINENTAL UNITED STATES OF AMERICA. THE MATERIAL IN THE SPECIFICATIONS ARE NON-SUBSTITUTE UNLESS OTHERWISE APPROVED BY THE AGENCY.

ONLINE ORDERING PORTAL: THE VENDOR MUST SUPPLY AN ONLINE ORDERING PORTAL WHICH CONTAINS THE FOLLOWING:

1. DROP DOWN LISTING OF ALL EQUIPMENT ON CONTRACT.
2. RESTRICTED ACCESS FOR LOG ON AND ORDERING.
3. INITIAL HIRING ISSUE FOR PERSONNEL.
4. CONTAIN ORDERING HISTORY FOR THE DEPARTMENT.
5. PROVIDE EXPECTED DELIVERY DATES AND BACK ORDERS WAITING TO BE FILLED.

LABELING:

ALL SHIRTS AND TROUSERS SHALL HAVE A BAR-CODED PERMANENTLY AFFIXED LABEL ATTACHED WHICH SHALL STATE THE NAME OF AGENCY, NAME OF THE INDIVIDUAL, FABRIC SPECIFICATION, SIZE, AND DATE OF MANUFACTURER. THE VENDOR SHALL ALSO PROVIDE A TRACKING CODE WHICH CORRESPONDS WITH THE PACKING LIST AND INVOICE NUMBER.

EQUIPMENT:

ALL SHIRTS, TROUSERS AND CAPS ARE TO BE CUT FROM COMPUTERIZED PATTERNS .

INVOICE SCHEDULE SUBMISSION-

INVOICES SHALL COVER A CALENDAR MONTH PERIOD, AND ARE DUE BY THE 15TH OF THE MONTH FOLLOWING THE MONTH IN WHICH SERVICES WERE PERFORMED AND SUBMITTED:

BY MAIL TO:

MARYLAND CAPITOL POLICE (MCP)
ATTN: LT. MATTHEW WAREHIME
CAPITOL POLICE TRAINING ROOM B-25
301 W. PRESTON STREET
BALTIMORE, MD 21220

VENDOR MUST INCLUDE THE 9-DIGIT ZIP CODE OF THE COMPANY'S ADDRESS ON

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TERMS (cont'd):

ALL INVOICES. FAILURE TO DO SO MAY RESULT IN DELAY OF PAYMENT.

THE DEPARTMENT OF GENERAL SERVICES' "TERMS AND CONDITIONS FOR
COMMODITY CONTRACTS OVER \$25,000" AND ALL SPECIFICATIONS, TERMS AND
CONDITIONS OF SOLICITATION #001IT821154 BPM019904
(REVISED DATE 7/6/2020) INCORPORATED HEREIN BY REFERENCE.

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>		
0001	20072-ACCESS	EA	155.0000		

UNIFORMS AND ACCESSORIES

UNIFORM TROUSERS:

CUSTOM MADE ACCORDING TO THE INDIVIDUAL MEASUREMENTS AND FITTINGS
PER SECTION C AND SUBSECTION # 2.

0002	20072-ACCESS	EA	57.0000		
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UNIFORMS AND ACCESSORIES

OFFICER HAT:

CUSTOM MADE ACCORDING TO THE INDIVIDUAL MEASUREMENTS AND FITTINGS
PER SECTION C AND SUBSECTION # 3.1.

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0003	20072-ACCESS	EA	143.0000	
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UNIFORMS AND ACCESSORIES

UNIFORM LONG SLEEVE SHIRT:

CUSTOM MADE ACCORDING TO THE INDIVIDUAL MEASUREMENTS AND FITTINGS
PER SECTION C AND SUBSECTION #4.1.

0004	20072-ACCESS	EA	130.0000	
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UNIFORMS AND ACCESSORIES

UNIFORM SHORT SLEEVE SHIRT:

CUSTOM MADE ACCORDING TO THE INDIVIDUAL MEASUREMENTS AND FITTINGS
PER SECTION C AND SUBSECTION #4. NOTE SPECIFIC INSTRUCTIONS UNDER
#4.12.

0005	20072-ACCESS	EA	7.0000	
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UNIFORMS AND ACCESSORIES

UNIFORM TIE:

CUSTOM MADE ACCORDING TO THE INDIVIDUAL MEASUREMENTS AND FITTINGS
PER SECTION C AND SUBSECTION #5.

0006	20072-ACCESS	EA	462.0000	
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UNIFORMS AND ACCESSORIES

UNIFORM DRESS BLOUSE:

CUSTOM MADE ACCORDING TO THE INDIVIDUAL MEASUREMENTS AND FITTINGS
PER SECTION C AND SUBSECTION #6.

SECTION 7.5 -

ALL BLOUSES ARE TO BE CUSTOM MADE FOR EACH INDIVIDUAL OFFICER. TO BE

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PRODUCED AND FILED IN CAD COMPUTER SYSTEM (COMPUTER AIDED DESIGN) ALL BLOUSES ARE TO HAVE A CARE LABEL PERMANENTLY AFFIXED, WITH THE DEPARTMENT NAME, OFFICER NAME, NAME OF MANUFACTURER, SPECIFICATION, SIZE, AND ALSO TO HAVE A TRACKING CODE (BAR-CODE) WHICH CORRESPONDS TO THE PACKING SLIP AND INVOICE NUMBER.

0007	20072-ACCESS	EA	276.0000
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UNIFORMS AND ACCESSORIES

UNIFORM PATROL JACKET:

CUSTOM MADE ACCORDING TO THE INDIVIDUAL MEASUREMENTS AND FITTINGS PER SECTION C AND SUBSECTION #9.2.

0008	20072-ACCESS	EA	298.0000
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UNIFORMS AND ACCESSORIES

UNIFORM RAIN JACKET:

CUSTOM MADE ACCORDING TO THE INDIVIDUAL MEASUREMENTS AND FITTINGS PER SECTION C AND SUBSECTION #9.3.

0009	20072-ACCESS	EA	71.2500
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UNIFORMS AND ACCESSORIES

SERGEANT HAT:

CUSTOM MADE ACCORDING TO THE INDIVIDUAL MEASUREMENTS AND FITTINGS PER SECTION C AND SUBSECTION #3.2.

0010	20072-ACCESS	EA	76.2500
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UNIFORMS AND ACCESSORIES

LIEUTENANT HAT:

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CUSTOM MADE ACCORDING TO THE INDIVIDUAL MEASUREMENTS AND FITTINGS
PER SECTION C AND SUBSECTION #3.3.

0011	20072-ACCESS	EA	98.7500
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UNIFORMS AND ACCESSORIES

CAPTAIN AND MAJOR HATS:

CUSTOM MADE ACCORDING TO THE INDIVIDUAL MEASUREMENTS AND FITTINGS
PER SECTION C AND SUBSECTION #3.4.

0012	20072-ACCESS	EA	98.7800
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UNIFORMS AND ACCESSORIES

LT. COLONEL AND COLONEL HATS:

CUSTOM MADE ACCORDING TO THE INDIVIDUAL MEASUREMENTS AND FITTINGS
PER SECTION C AND SUBSECTION #3.5.

0013	20072-ACCESS	EA	9.5000
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UNIFORMS AND ACCESSORIES

RAIN COVERS:

CUSTOM MADE ACCORDING TO THE INDIVIDUAL MEASUREMENTS AND FITTINGS
PER SECTION C AND SUBSECTION #3.6.

0014	20072-ACCESS	EA
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UNIFORMS AND ACCESSORIES

OTHER REQUIREMENTS -

SECTION (7.1 - 7.5) SEWING, STITCHING, AND FITTING REQUIREMENTS.

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SECTION (8) - SLEEVE PIPING FOR SERGEANT:

(8.1) SHALL BE ROYAL BLUE 14-OUNCE SERGE IN 55% DACRON POLYESTER AND 45% WOOL AND MADE INTO A STANDARD SHAPE DESIGN ON THE FRONT OF THE CUFF AND STRAIGHT ACROSS ON THE BACK OF THE SLEEVE.

(8.2) SLEEVE PIPING FOR THE RANKS OF LIEUTENANT AND ABOVE:

SHALL BE EXACTLY AS THE ABOVE (8.1) PIPING HOWEVER GOLD PIPING WILL BE ADDED AS FOLLOWS:

- 1 STRIPE LIEUTENANT
- 2 STRIPES CAPTAIN
- 3 STRIPES MAJOR
- 4 STRIPES LT COLONEL
- 5 STRIPES COLONEL

0015	20072-ACCESS	EA
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UNIFORMS AND ACCESSORIES

PERCENTAGE OFF CATALOGUE PRICE:

MANUFACTURER

ELBECO	35%
UNDER ARMOR	20%
5.11	30%
SAFARILAND	15%
FLECHIMER	38% (VERTEX 20%)
CPMDPR	15%
BLAUER	38%
BIANCHI	15%

ADDITIONAL MANUFACTURER'S PERCENTAGE OFF CATALOGUE DISCOUNTS PROVIDED BY THE VENDOR AND AVAILABLE UPON MCP REQUEST.

END OF ITEM LIST

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AUTHORIZED BY: _____ DATE: _____

BUYER AUTHORIZED DESIGNEE