

# BLANKET PURCHASE ORDER

## STATE OF MARYLAND

\*\*\*\*\* STATE OF MARYLAND \*\*\*\*\*

**BPO NO:** 001B5600389

**PRINT DATE:** 05/20/25

**PAGE:** 01

### SHIP TO:

AS SPECIFIED ON INDIVIDUAL ORDERS

### VENDOR ID:

ACME PAPER & SUPPLY CO INC  
PO BOX 422  
8229 SANDY CT  
SAVAGE, MD  
(800 )462-5812

20763-0422

### REFER QUESTIONS TO:

MATTHEW SMITH  
(410 )767-3039  
MATTHEW.SMITH2@MARYLAND.GOV

### ITB:

**EXPR DATE:** 06/01/26  
**POST DATE:** 05/16/25

**DISCOUNT TERMS:** .  
**CONTRACT AMOUNT:**

NET 30 DAY  
.00

### TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

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INDEFINITE DELIVERY INDEFINITE QUANTITY  
STATEWIDE CONTRACT FOR

DISPOSABLE & COMPOSTABLE FOOD SERVICE WARE PRODUCTS

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THIS IS THE SECOND AND FINAL OPTION EFFECTIVE 6/1/25 THROUGH 6/1/26  
UNDER THE SAME TERMS AND CONDITIONS.

CONTRACT PERIOD: THIS CONTRACT WILL BE FOR A THREE (3) YEAR PERIOD,  
BEGINNING JUNE 1, 2021 AND ENDING MAY 31, 2024 WITH TWO (2) ONE  
YEAR RENEWAL OPTIONS UPON THE WRITTEN CONSENT OF THE USING AGENCY,  
THE VENDOR AND THE DEPARTMENT OF GENERAL SERVICES.

VENDOR CONTACT: RONALD ATTMAN  
VENDOR EMAIL: RATTMAN@ACMEPAPER.COM  
VENDOR PHONE: 410-792-9801

MARYLAND LAW PREVAILS: THE PROVISIONS OF THIS CONTRACT SHALL BE  
GOVERNED BY THE LAWS OF MARYLAND.

RELEASE CLAUSE: QUANTITIES ARE ESTIMATES ONLY AND ARE NOT TO BE  
CONSTRUED AS ANY MINIMUM OR MAXIMUM GUARANTEE. USAGE WILL BE FOR THE  
ACTUAL REQUIREMENTS OF THE STATE AND MAY VARY APPRECIABLY FROM THE  
ESTIMATED QUANTITIES. RELEASE SHALL BE MADE AS REQUESTED BY THE USING  
AUTHORITY ON AN "AS-REQUIRED" BASIS.

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### TERMS (cont'd):

DESIGNATED AGENCY & ADDITIONAL USER CLAUSE: ANY AGENCY OF THE STATE OF MARYLAND IS AUTHORIZED TO PURCHASE FROM THIS CONTRACT.

#### ELECTRONIC TRANSACTION FEE:

1.CONTRACTOR SHALL PAY AN ELECTRONIC TRANSACTION FEE TO THE STATE IN THE AMOUNT OF ONE PERCENT (1%) OF THE TOTAL CONTRACT SALES. THE ELECTRONIC TRANSACTION FEE IS CALCULATED BASED ON ALL SALES TRANSACTED UNDER THE CONTRACT, MINUS ANY RETURNS OR CREDITS. THE ELECTRONIC TRANSACTION FEE SHALL NOT BE CHARGED DIRECTLY TO THE CUSTOMER E.G. AS A SEPARATE LINE ITEM, FEE OR SURCHARGE, BUT SHALL BE INCLUDED IN THE CONTRACT'S UNIT PRICES.

2.THE ELECTRONIC TRANSACTION FEE SHALL BE SUBMITTED TO THE OFFICE OF STATE PROCUREMENT, FISCAL SERVICES DIVISION, 301 W. PRESTON STREET, ROOM 1309, BALTIMORE, MD 21201, THIRTY (30) DAYS AFTER THE END OF EACH REPORTING PERIOD ALONG WITH A MONTHLY USAGE REPORT DOCUMENTING ALL CONTRACT SALES. AN EXCEL VERSION OF THE MONTHLY USAGE REPORTSHAL BE EMAILED TO: DGS.STATEWIDECONTRACTUSAGEREPORT@MARYLAND.GOV.

3. FAILURE TO REMIT PROCESSING FEES IN A TIMELY MANNER OR REMITTANCE OF FEES INCONSISTENT WITH THE CONTRACT'S REQUIREMENTS MAY RESULT IN THE STATE EXERCISING ALL RECOURSE AVAILABLE UNDER THE CONTRACT INCLUDING, BUT NOT LIMITED TO, A THIRD PARTY AUDIT OF ALL CONTRACT ACTIVITY. SHOULD AN AUDIT BE REQUIRED BY THE STATE, THE CONTRACTOR SHALL REIMBURSE THE STATE FOR ALL COSTS ASSOCIATED WITH THE AUDIT UP TO \$10,000.00 OR ONE PERCENT (1%) OF THE CONTRACT'S ESTIMATED ANNUAL VALUE, WHICHEVER IS HIGHER.

4. PRIOR TO AWARD, CONTRACTORS WILL BE ASKED TO CONFIRM IN WRITING THAT THEIR UNIT PRICES INCLUDE THE ONE PERCENT (1%) ELECTRONIC TRANSACTION FEE.

PURSUANT TO ARTICLE SECTION 13-110 OF THE ANNOTATED CODE OF MARYLAND EXCEPT AS PROVIDED IN SIX (6) THE FOLLOWING ENTITIES MAY PURCHASE MATERIALS, SUPPLIES AND EQUIPMENT UNDER THIS CONTRACT:

- (1) A COUNTY OR BALTIMORE CITY;
- (2) A MUNICIPAL CORPORATION;
- (3) A GOVERNMENTAL AGENCY IN THE STATE;
- (4) A PUBLIC OR QUASI-PUBLIC AGENCY THAT:
  - (I) RECEIVES STATE MONEY; AND
  - (II) IS EXEMPT FROM TAXATION UNDER SECTION UNDER SECTION 501(C)(3) OF THE INTERNAL REVENUE CODE;
- (5) A PRIVATE ELEMENTARY OR SECONDARY SCHOOL THAT:
  - (I) EITHER HAS BEEN ISSUED A CERTIFICATE OF APPROVAL FROM THE STATE BOARD OF EDUCATION OR IS ACCREDITED BY THE ASSOCIATION OF INDEPENDENT SCHOOLS; AND
  - (II) IS EXEMPT FROM TAXATION UNDER SECTION 501(C)(3)OF THE INTERNAL REVENUE CODE; OR

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### TERMS (cont'd):

6. A NON-PUBLIC INSTITUTION OF HIGHER EDUCATION UNDER SECTION 17-106 OF THE EDUCATION ARTICLE.

(I) A PRIVATE ELEMENTARY OR SECONDARY SCHOOL OR A NON-PUBLIC INSTITUTION OF HIGHER EDUCATION MAY NOT PURCHASE RELIGIOUS MATERIALS UNDER THIS CONTRACT.

(II) THE RIGHT TO PURCHASE UNDER THIS SECTION SHALL BE IN ADDITION TO BUT NOT IN SUBSTITUTION FOR, THE APPLICABLE PURCHASING POWER GRANTED TO ANY OF THE LISTED ENTITIES PURSUANT TO ANY STATUTORY OR CHARTER PROVISION.

7. ALL PURCHASES UNDER THIS CONTRACT BY ANY SUCH ENTITY WHICH IS NOT A UNIT OR AGENCY OF THE STATE OF MARYLAND FOR WHICH THE STATE OF MARYLAND MAY BE HELD LIABLE IN CONTRACT (1) SHALL CONSTITUTE A PURCHASE OR CONTRACT BETWEEN THE CONTRACTOR AND THAT ENTITY ONLY; (2) SHALL NOT CONSTITUTE A PURCHASE OR CONTRACT AGAINST THE STATE OF MARYLAND; (3) SHALL NOT BE BINDING OR ENFORCEABLE AGAINST THE STATE OF MARYLAND OR ANY OF ITS UNITS OR AGENCIES; AND MAY BE SUBJECT TO OTHER TERMS AND CONDITIONS AGREED TO BY THE CONTRACTOR AND THE PURCHASER.

CONTRACTOR BEARS THE RISK OF DETERMINING WHETHER OR NOT ANY ENTITY FROM WHICH THE CONTRACTOR RECEIVES AN ORDER UNDER THE CONTRACT IS A UNIT OR AGENCY OF THE STATE OF MARYLAND SUCH THAT THE CONTRACT MAY BE ENFORCED AGAINST THE STATE OF MARYLAND.

CONTRACTOR SHALL COMPLY WITH ALL STATE LEGISLATIONS, STATUTES AND REGULATIONS PERTAINING TO THE SALE AND PURCHASE OF FOOD SERVICE PRODUCTS AS DESCRIBED IN ATTACHMENT H OF THE IFB.

THE DEPARTMENT OF GENERAL SERVICES' "TERMS AND CONDITIONS FOR COMMODITY CONTRACTS OVER \$50,000" AND ALL SPECIFICATIONS, TERMS AND CONDITIONS OF SOLICITATION #001IT821179 / BPM020339 INCORPORATED HEREIN BY REFERENCE.

LINE #0001 OF THIS BPO REPRESENTS ALL OPTIONS AVAILABLE FOR PURCHASE IN REFERENCE TO DISPOSABLE & COMPOSTABLE FOOD SERVICE PRODUCTS. SEE COMPLETE LIST INCLUDING PRICING ON ACME PAPER & SUPPLY SPREADSHEET LOCATED AT:  
[HTTPS://DGS.MARYLAND.GOV/PAGES/PROCUREMENT/BIDSAWARDS.ASPX](https://DGS.MARYLAND.GOV/PAGES/PROCUREMENT/BIDSAWARDS.ASPX)

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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0001	64060	EA		
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PLASTIC AND STYROFOAM PRODUCTS: CUPS, FORKS, PLASTIC COATED DISHES,  
PLASTIC FOOD WRAP, SANDWICH BAGS, SPOONS, STRAWS, DOILIES, ETC.  
DISPOSABLE & COMPOSTABLE FOOD SERVICE WARE PRODUCTS

\_\_\_\_\_ END OF ITEM LIST \_\_\_\_\_

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**AUTHORIZED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

BUYER AUTHORIZED DESIGNEE

Acme Paper & Supply Product & Pricing List - BPO: 001B5600389							
Item	Description	Product Size; Weight; Other	Quantity per Unit	Unit Cost	Certification Type	Recycled Content % (Per Item)	Other Environmental Certifications/Characteristics
EXAMPLE	Bowls; Certified Compostable	12 oz.	24	\$15.00	BPI	100%	FSC CERTIFIED
I. Food Service Containers & Food Handling Supplies							
Item 1	Fiber Bowl for Hot Foods; 100% Total Recycled Content content or Certified Compostable	12 oz.	1000	\$69.00	DIN Certo		
Item 2	Food Service Gloves; polyethylene; wrist length	8 1/2"; Large; 1 Mil. Thickness	10,000(10/10/100)	\$45.00			
Item 3	Disposable Bouffant Caps; Non-Woven; flame retardant; elastic bound; white	N/A	1000	\$44.00			
Item 4	Hair Net Bouffant; White	21"	1000	\$44.00			
Item 5	Plate; 100% Total Recycled Content or Certified Compostable	6"	1000	\$42.00	DIN Certo		
Item 6	Plate; Single Compartment; 100% Total Recycled Content or Certified Compostable	9"	500	\$39.50	DIN Certo		
Item 7	Plate; 3 Compartment; plastic	9"	500	\$30.00			
Item 8	Plate; Uncoated, paper	9"	1200	\$26.00			
Item 9	Bowls	8 oz.	1000	\$55.00			
Item 10	Bowls	12 oz.	1000	\$48.50			
Item 11	Squat Food Container	4 oz.; Approx.: 3" x 2" x 2"	1000	\$65.00			
Item 12	ITEM REMOVED; DUPLICATE OF LINE 9						
Item 13	Squat Food Container with Snap On Lids	12 oz.	1000	\$139.00			
Item 14	Six Component Lunch Tray including section for silverware	Approx.: 8 5/8" x 12 3/16"	500	\$93.30			
Item 15	Five Compartment Lunch Tray	Approx.: 10 1/4" x 8 3/8"	240	\$21.00			
Item 16	Three Compartment Tray with Hinged Lid	Approx.: 9" x 9"	200	\$51.95			
Item 17	Plate; Uncoated, paper	9"	1200	\$25.00			
Item 18	Plate; White, plastic	9"	500	\$30.00			
Item 19	Plate; Clear	6"	240	\$36.00			
Item 20	Cook/Chill Cooking Bags; clear; pre-clipped	2 gal.; 10" x 30"; between 3 - 4.5 mm thickness	250	\$199.00			
Item 21	Disposable wrist length gloves	8 1/2"; Large	10,000(10/10/100)	\$45.00			
Item 22	Bowls; Certified Compostable	12 oz.	1000	\$48.50	DIN Certo		
Item 23	Food Container, Certified Compostable; hot and cold	8 oz.	1000	\$93.00	BPI		
Item 24	Food Container, Certified Compostable; hot and cold	12 oz.	500	\$62.50	BPI		
II. Utensils							
Item 25	Plastic utensil pack (knife, fork & spoon); Disposable; Individually wrapped; heavy weight		250	\$30.95			
Item 26	Polypropylene teaspoon; medium weight; white	6"	1000	\$7.65			
Item 27	Polypropylene soup spoon; medium weight; white	6"	1000	\$7.65			
Item 28	Polypropylene spork; medium weight; white	6"	1000	\$7.65			
Item 29	Polypropylene fork; medium weight; white	6"	1000	\$7.65			
Item 30	Polypropylene knife; medium weight; white	5"	1000	\$7.65			
Item 31	Plastic utensil pack (knife, fork & spoon); Disposable; Individually wrapped; medium weight	N/A	250	\$9.00			
III. Containers, Cups and Cup Lids							
Item 32	Soup Container - to -go/carry out style; Certified Compostable	5 oz.	1000	\$69.00	BPI		
Item 33	Soup Container - to-go/carry out style; poly-coated paper	8 oz.	1000	\$76.95	BPI		
Item 34	Plastic lid for hot/cold; poly-coated paper soup container	8 & 12 oz. compatible	1000	\$54.95	BPI		
Item 35	Paper lid for hot/cold; poly-coated paper soup container	8 & 12 oz. compatible	1000	\$51.00			
Item 36	Paper container; hot/cold; poly-coated	12 oz.	1000	\$87.00			
Item 37	Translucent plastic vented lid; paper food container	12 oz.		\$34.00			
Item 38	Pleated paper portion/souffle cup	1.25 oz.	5000	\$42.50			
Item 39	Clear plastic; portion/souffle cup	4 oz.	2500	\$36.30			
Item 40	Plastic lid for clear plastic portion/souffle cup	4 oz.	2500	\$29.70			
Item 41	Pleated paper portion/souffle cup	5.5 oz.	2500	\$74.00			
Item 42	Single wall paper cup for hot items; poly-coated	8 oz.		\$52.75			
Item 43	Dome lid for hot items; single wall	8 oz.	1000	\$52.90			
Item 44	Clear cup for cold items; plastic	5 oz.	2500	\$64.87			
Item 45	Lid; clear; plastic	5 oz.	2500	\$44.00			
Item 46	Clear cup for cold items; plastic	12 oz.	1000	\$45.50			
Item 47	Lid for cold items; clear; plastic	12 oz.	1000	\$21.50			
Item 48	Fiber burrito bowl; 100% Total Recycled Content or Certified Compostable	24 oz.	500	\$99.00	DIN Certo		
Item 49	Translucent plastic squat portion cup	1.5 oz.	2500	\$21.45			
Item 50	PET clear plastic lid; souffle cup; no slot	5 oz./5.5 oz	2500	\$26.99			
Item 51	Hinged clamshell three (3) compartment; hot & cold; 100% Total Recycled Content or Certified Compostable	8" x 8" x 3" minimum;	200	\$34.95	DIN Certo		
Item 52	Hinged clamshell; clear; 100% Total Recycled Content or Certified Compostable	8" x 8" minimum;	200	\$55.00	DIN Certo		
Item 53	Polypropylene hinged container; three (3) compartment	9" minimum	150	\$28.90			
Item 54	Hinged clamshell; three (3) compartment; hot & cold; 100% Total Recycled Content or Certified Compostable	9" x 9" x 3" minimum	200	\$51.95	DIN Certo		
Item 55	Folding takeout box; 100% Total Recycled Content or Certified Compostable	96 oz. minimum; bottom: 7 3/4" x 5 1/2", top: 8 3/4" x 6 1/2"; height: 3 1/2" - approx.			BPI		
Item 56	Reusable insulated stackable correctional facility tray four (4) compartment; 100% Total Recycled Content or Certified Compostable	N/A	10	\$220.00			
Item 57	Five (5) compartment tray; 100% Total Recycled Content or BPI Certified	8 1/4" x 10 1/4" x 1" minimum	240	\$21.00	DIN Certo		
Item 58	Six (6) compartment tray; 100% Total Recycled Content contents or BPI Certified	8 1/2" x 12 1/2" x 1" minimum					
Item 59	Three (3) compartmet tray; 100% Total Recycled Content or Certified Compostable	8 1/4" x 9 1/2" x 1" minimum					
Item 60	Tray, 100% Total Recycled Content or BPI Certified	9" x 12"	250	\$76.00			
Item 61	Six (6) compartment school lunch tray; includes section for silverware	8 5/8" x 12 3/16" approx.					
Item 62	Cups for hot and cold beverages	6 oz.					
Item 63	Cups for hot and cold beverages	8 oz.	1000	\$34.50			
Item 64	Cups for hot and cold beverages	10 oz.	1000	\$49.40			
Item 65	Cups; translucent	12 oz.					
Item 66	Paper water cups; flat bottom; white	Standard					
Item 67	Souffle cups	5oz./5.5 oz.	2500	\$40.70			
Item 68	Souffle/portion cups; pleated	1 1/4" oz.		\$55.00			
Item 69	Souffle/portion cups	4 oz.	2500	\$54.05			
Item 70	Squat cups	6 oz.					
Item 71	Cups; hot and/or cold; sleeve compatible	12 oz.	1000	\$66.00			
Item 72	Snap On lid for cups	8 oz.	1000	\$25.00			
Item 73	Snap On lid for cups	10 oz.	1000	\$47.50			
Item 74	Snap On lid for bowl	8 oz.	1000	\$55.00			
Item 75	Lids for cups	5 oz.		\$27.60			
Item 76	Lids for souffle cup	5 oz./5.5 oz.		\$44.00			
Item 77	Lids for cups	6 oz.					
Item 78	Snap On lid for bowl	4 oz.					
Item 79	Cup for hot & cold; Certified Compostable	8 oz.	1000	\$78.00	BPI		
Item 80	Cup for hot & cold; Certified Compostable	10 oz.	1000	\$92.50	BPI		
Item 81	Compatible lids; Certified Compostable	8 oz.	800	\$99.00	BPI		
Item 82	Compatible lids; Certified Compostable	Compatible with 10 oz. through 20 oz. cups	800	\$97.50	BPI		
IV. Paper Bags and Napkins							
Item 83	Paper bags; automatic	6 lb.; 35 lb. basis weight	500	\$14.95			
Item 84	Paper bags; automatic	60 lb.; 57 lb. basis weight	500	\$49.00			
Item 85	Cooking bags; plastic; for cook/chill; pre-clipped; nylon; multi-layered; heat sealing and survival of 212°F for up to two (2) hours; non-mono layer	2 gal.	250	\$199.00			
Item 86	Paper bags; brown	2 lbs.; 4 5/16" x 2 7/16" x 7 7/16" minimum					
Item 87	Paper bags; brown	12 lbs.; 7" x 4 1/2" x 13 3/4" minimum					
Item 88	Paper bags; brown	20 lbs.; 8 1/4" x 5 1/4" x 16" minimum					
Item 89	Napkins; minifold; white; dispenser ready	Approx. 3.8" x 6.5" (folded); 12" x 13" (unfolded)	6000	\$44.40			
V. Food Covering and Wrap							
Item 90	Heavy duty .001 gauge aluminum foil with self dispensing box	18" x 2000'	1000 ft	\$47.50			
Item 91	Plastic food covering; Vitaflm or approved equal; with self dispensing box	18" x 2000'	2000FT	\$15.60			
Item 92	Aluminum foil with self dispensing box	18" x 500'	500 FT	\$30.00			
Item 93	Aluminum foil; 100% Total Recycled Content	50 sq. ft.					
VI. Food Storage and Food Waste Bags							
Item 94	Sandwich bags with flip closure; HDPE plastic	6.25" x 7.25"	2000	\$7.70			
Item 95	Sandwich bags; waxed paper	6" x 7" x 1" minimum	6000	\$126.00			
Item 96	Sandwich bags; waxed paper; PFAS-Free	6" x 7" x 1" minimum	2000	\$42.00			
VII. Cloth Towels							
Item 97	Reusable & absorbent Turkish style towel halves	15" x 19" minimum	10LB	\$15.45			
Item 98	Reusable cotton terry rags	10 lbs.	10LB	\$21.90			