

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B8400239

PRINT DATE: 11/30/17

PAGE: 01

SHIP TO:

AS SPECIFIED ON INDIVIDUAL ORDERS

VENDOR ID:

OSBURN ASSOCIATES INC
PO BOX 912

LOGAN, OH
(740)385-6869

43138

REFER QUESTIONS TO:

STACEY POLLITT
(410)767-3002
STACEY.POLLITT1@MARYLAND.GOV

ITB: 001IT820711

EXPR DATE: 11/16/20
POST DATE: 11/30/17

DISCOUNT TERMS: . NET 30 DAY
CONTRACT AMOUNT: .00

TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

STATEWIDE CONTRACT FOR ALUMINUM BLANK SIGNS

THIS CONTRACT IS FOR THREE (3) YR W/ONE (1) YR RENEWAL OPTION.
CONTRACT TERM 12/1/2017 TO 11/30/2021.

VENDOR CONTACT: MELINDA THOMPSON
VENDOR NUMBER: 800-523-8917
VENDOR EMAIL: MELINDAT@OSBURNS.COM

PRODUCT ACCEPTABILITY SHALL BE AT THE SOLE DISCRETION OF THE MARYLAND STATE ORDERING AGENCY. THE ORDERING AGENCY SHALL BE THE SOLE JUDGE OF WHAT IS AN "APPROVED EQUAL". ANY EQUIPMENT DELIVERED AS A RESULT OF THIS AWARD WHICH DOES NOT MEET THE SPECIFICATIONS OR IS OTHERWISE FOUND TO BE DEFECTIVE, SHALL BE REJECTED AND RETURNED AT THE VENDOR'S EXPENSE FOR REPLACEMENT OR CREDIT.

DELIVERY:

ALL PRICES ARE TO BE QUOTED F.O.B. DESTINATION FREIGHT PREPAID AND ALLOWED TO ANY POINT WITHIN THE STATE OF MARYLAND. ALL SHIPPING, HANDLING AND ADMINISTRATIVE CHARGES ARE TO BE INCLUDED IN THE BID

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TERMS (cont'd):

PRICING.

USAGE REPORTS:

THE STATE OF MARYLAND DEPARTMENT OF GENERAL SERVICES OFFICE OF PROCUREMENT AND LOGISTICS HAS IMPLEMENTED A PROGRAM TO REVIEW ALL STATEWIDE CONTRACT REQUIREMENTS AND ASSESS CONTRACT USAGE OF STATE AGENCIES. UNDER THE TERMS OF THE CONTRACT EVERY SIX MONTHS, BEGINNING WITH THE "START DATE" A USAGE REPORT SHOULD BE SUBMITTED TO THE DEPARTMENT OF GENERAL SERVICES. THIS REPORT SHOULD CONTAIN A SUMMARY OF PROCUREMENT ACTIVITY AND SHOULD INCLUDE THE CONTRACT NUMBER, ITEMS DESCRIPTION, QUANTITY PURCHASED, TOTAL DOLLARS SPENT, NUMBER OF ORDERS PLACED BY STATE AGENCY, NUMBER OF ORDERS PLACED PER CONTRACT, AND END WITH A GRAND TOTAL DUE FOR ALL DOLLARS SPENT. PLEASE SEND YOUR REPORT TO DEPARTMENT OF GENERAL SERVICES, OFFICE OF PROCUREMENT AND LOGISTICS, 301 W. PRESTON STREET, ROOM 1309 BALTIMORE, MARYLAND 21201, ATTN: EBONY SALAKO AND LISA MCDONALD. YOU MAY EMAIL THE REPORT TO AWAWU.SALAKO@MARYLAND.GOV AND LISA.MCDONALD@MARYLAND.GOV. THE REPORT IS DUE WITHIN TEN (10) DAYS AFTER EVERY REPORT PERIOD. FAILURE TO PROVIDE THIS REPORT MAY RESULT IN DEFAULT OF THIS CONTRACT AND THE CONTRACT MAY BE TERMINATED IMMEDIATELY.

1% PROCESSING FEE

1.

CONTRACTOR SHALL PAY A PROCESSING FEE TO THE STATE IN THE AMOUNT OF (1%) OF THE TOTAL CONTRACT SALES. THE PROCESSING FEE IS CALCULATED BASED ON ALL SALES TRANSACTED UNDER THE CONTRACT, MINUS ANY RETURNS OR CREDITS. THE PROCESSING FEE SHALL NOT BE CHARGED DIRECTLY TO THE CUSTOMER, E.G. AS A SEPARATE LINE ITEM, FEE OR SURCHARGE, BUT SHALL BE INCLUDED IN THE CONTRACT'S UNIT PRICES.

2.

THE PROCESSING FEE SHALL BE SUBMITTED TO THE DEPARTMENT OF GENERAL SERVICES, FISCAL SERVICES DIVISION, 301 W. PRESTON STREET, ROOM 1309, BALTO, MD 21201, WITHIN TEN (10) CALENDAR DAYS FOLLOWING THE END OF EACH CALENDAR MONTH. ALONG WITH A MONTHLY USAGE REPORT DOCUMENTING ALL CONTRACT SALES. AN EXCEL VERSION OF THE EXCEL VERSION OF THE MONTHLY USAGE REPORT SHALL ALSO BE EMAILED TO WAWAU.SALAKO@MARYLAND.GOV.

3.

FAILURE TO REMIT PROCESSING FEES IN A TIMELY MANNER OR REMITTANCE OF FEES INCONSISTENT WITH THE CONTRACT'S REQUIREMENTS MAY RESULT IN THE

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TERMS (cont'd):

STATE EXERCISING ALL RECOURSE AVAILABLE UNDER THE CONTRACT INCLUDING, BUT NOT LIMITED TO, A THIRD PARTY AUDIT OF ALL CONTRACT ACTIVITY. SHOULD AN AUDIT BE REQUIRED BY THE STATE, THE CONTRACTOR SHALL REIMBURSE THE STATE FOR ALL COSTS ASSOCIATED WITH THE AUDIT UP TO \$10,000.00 OR ONE (1%) PERCENT OF THE CONTRACT'S ESTIMATED ANNUAL VALUE, WHICH EVER IS HIGHER.

VENDOR MUST INCLUDE THE 9-DIGIT ZIP CODE OF COMPANY ADDRESS ON ALL INVOICES. FAILURE TO DO SO MAY RESULT IN DELAY OF PAYMENT.

THE DEPARTMENT OF GENERAL SERVICES "TERMS AND CONDITIONS" FOR COMMODITY CONTRACTS OVER \$25,000" AND ALL SPECIFICATIONS, TERMS AND CONDITIONS OF SOLICITATION #001IT820111/MDDGS31034835 INCORPORATED HEREIN BY REFERENCE.

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>		
0001	57058-112436	EA	4.1900		

SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANKS 8"X48" .040GA.

SEE SECTION C OF J02R8400002_ALUM_SIGN_BLANK_IFB.DOC FOR FURTHER INFORMATION.

NOTE: ALL ALUMINUM BID FOR THIS CONTRACT SHALL BE 5052 H38 OR 32 ALLOY ONLY.

0002	57058-112436	EA	2.3600		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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SIGN BLANK 12"X18" .063GA

0003	57058-112436	EA	3.8800	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 12"X24" .080GA

0004	57058-112436	EA	7.5300	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANKS 12"X36" .100GA

0005	57058-112436	EA	10.0400	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 12"X48" .100GA

0006	57058-112436	EA	7.8500	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 12"X60" .040GA

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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0007	57058-112436	EA	4.2400	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 15"X21" .080GA

0008	57058-112436	EA	6.0600	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 15"X30" .080GA

0009	57058-112436	EA	4.3600	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 18"X18" .080GA

0010	57058-112436	EA	5.8200	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 18"X24" .080GA

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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0011	57058-112436	EA	7.7600	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 18"X36" .80GA

0012	57058-112436	EA	7.7600	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 24"X24" .080GA

0013	57058-112436	EA	7.7600	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 24"X24" .080GA OCT

0014	57058-112436	EA	9.7000	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 24"X24" .080GA INT

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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0015	57058-112436	EA	9.7000	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 24"X30" .080GA

0016	57058-112436	EA	15.0600	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 24"X30" .080GA INT

0017	57058-112436	EA	20.0800	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 24"X36" .100GA

0018	57058-112436	EA	12.1300	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 24"X48" .100GA

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>		
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0019	57058-112436	EA	11.6400		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 30"X30" .080GA PENT.

0020	57058-112436	EA	12.1300		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 30"X30" .080GA

0021	57058-112436	EA	18.8300		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 30"X30" .080GA OCT

0022	57058-112436	EA	18.8300		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 30"X36" .100GA INTERSTATE SHIELD.

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>		
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0023	57058-112436	EA	21.9600		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 30"X36" .100GA

0024	57058-112436	EA	25.1000		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 30"X42" .100GA

0025	57058-112436	EA	12.1300		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 30"X48" .100GA

0026	57058-112436	EA	17.4600		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 30"X60" .100GA

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>		
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0027	57058-112436	EA	17.4600		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 36"X36" .080GA CIR

0028	57058-112436	EA	16.6800		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

36"X36" .100GA OCT

0029	57058-112436	EA	17.4600		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANKS 36"X36" .100GA

0030	57058-112436	EA	22.5900		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 36"X36" .100 GA INT

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>		
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0031	57058-112436	EA	11.3000		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 36"X36" .100GA PENT

0032	57058-112436	EA	26.3600		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 36"X36X36" .100GA TRI

0033	57058-112436	EA	28.2400		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 36"X45" .100GA INT

0034	57058-112436	EA	30.1200		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 30"X30" .080 GA INTERSTATE SHIELD.

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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0035	57058-112436	EA	40.0000	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 36"X48" .100GA

0036	57058-112436	EA	40.1600	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 48"X48" .100GA

0037	57058-112436	EA	50.2400	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 48"X48" .100GA OCT

0038	57058-112436	EA	31.3800	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 48"X60" .100GA INT

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>		
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0039	57058-112436	EA	50.2000		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 48"X60" .100GA RADIUS CORNER

0040	57058-112436	EA	50.2000		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 48"X60" .100GA SQUARE CORNER

0041	57058-112436	EA	60.2400		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 48"X72" .100GA SQUARE CORNER

0042	57058-112436	EA	50.2400		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 48"X96" .050GA SQUARE CORNER

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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0043	57058-112436	EA	100.4000	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 48"X96" .100GA SQUARE CORNER

0044	57058-112436	EA	75.3000	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 48"X120" .100GA SQUARE CORNER.

0045	57058-112436	EA	8.7300	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 60"X72" .100GA RADIUS CORNER

0046	57058-112436	EA	50.2000	
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 9"X12" .080GA

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>		
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0047	57058-112436	EA	1.4500		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 36"X42" .100GA

0048	57058-112436	EA	1.8200		
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SIGN BLANKS, ALUMINUM
SIZE:
ALLOY:

SIGN BLANK 9"X15" .080GA

END OF ITEM LIST

***** LAST PAGE *****

AUTHORIZED BY: _____ DATE: _____

BUYER AUTHORIZED DESIGNEE