



Avery Dennison
Reflective Solutions

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NEW ACCOUNT SETUP FORM (GOVERNMENT ACCOUNTS)

The following form is required to setup a new government agency account with Avery Dennison. Fill with "N/A" if a field is not applicable.

Agency Name:	Tax exempt? (If so, include exemption docs) ☐ Yes ☐ No
Vendor No.:	
Is the vendor number required on documents? ☐ Yes ☐ No	
Contract/Requisition No.:	Contract attached? ☐ Yes ☐ No
Is the contract/requisition number required on documents? ☐ Yes ☐ No	
Bill To Address (please include country and postal code):	Ship To Address: (please include country and postal code):
Fax No.:	Phone No.:
Accounts Payable Agent Name:	
Accounts Payable Contact Phone No.:	Accounts Payable Contact Email:

Form continues on next page. . .



Purchasing Agent Name:	
Purchasing Agent Phone No.:	Purchasing Contact Email:
Invoice Preference: ☐ Fax ☐ Email	Invoice Preference Fax No./Email:

By submitting this signed and completed form, the undersigned certifies that all of the information provided is correct, confirms financial responsibility, and agrees to make payment in accordance with Avery Dennison's terms of credit. Please note that a change in legal status must be reported to Avery Dennison, and new forms will be required.

Agency: _____

Signature: _____

Name: _____

Title: _____

Date: _____