

# BLANKET PURCHASE ORDER

## STATE OF MARYLAND

\*\*\*\*\* STATE OF MARYLAND \*\*\*\*\*

**BPO NO:** 001B5400484

**PRINT DATE:** 10/25/18

**PAGE:** 01

### SHIP TO:

AS SPECIFIED ON INDIVIDUAL ORDERS

### VENDOR ID:

NATIONAL CENTER ON INSTITUTIONS  
AND ALTERNATIVES  
7130 RUTHERFORD RD  
BALTIMORE, MD 21244  
(410 )265-1490

### REFER QUESTIONS TO:

FRANCINE JACKSON  
(410 )767-3039  
FRANCINE.JACKSON@MARYLAND.GOV

**ITB:** H00R5400053

**EXPR DATE:** 08/31/19  
**POST DATE:** 04/30/15

**DISCOUNT TERMS:** . NET 30 DAY  
**CONTRACT AMOUNT:** 269,386.31

### TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

MODIFICATION #2 - THIS MODIFICATION IS BEING DONE TO EXTEND THE CURRENT CONTRACT FOR AN ADDITIONAL TEN(10) MONTHS BEGINNING NOVEMBER 1, 2018 THROUGH AUGUST 31,2019, TO ALLOW TIME TO AWARD A NEW CONTRACT AND TIME TO DEVELOP THE SCOPE OF WORK FOR THE NEW LOCATION THAT IS UNDER CONSTRUCTION.

### OPERATING FUNDS

H00 19 33461 0813 \$37,403.20  
H00 20 33461 0813 \$9,350.80

MODIFICATION #1 - THIS MODIFICATION IS BEING DONE TO EXTEND THE CURRENT CONTRACT FOR AN ADDITIONAL SIX (6) MONTHS BEGINNING MAY 1, 2018 THROUGH OCTOBER 31,2018.

### OPERATING FUNDS

H00 18 33461 0813 \$8,824.10  
H00 19 33461 0813 \$17,648.20

### DGS OPERATING FUNDS:

H00 15 33461 0813 \$ 8,719.06  
H00 16 33461 0813 \$65,386.67  
H00 17 33461 0813 \$65,386.67  
H00 18 33461 0813 \$56,667.61

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### TERMS (cont'd):

RETAIN SECTIONS A, B, AND C FOR FUTURE REFERENCE.

VENDOR: NATIONAL CENTER ON INSTITUTIONS AND ALTERNATIVES (NCIA)  
MARYLAND WORKS EMPLOYMENT PROGRAM  
PREFERENCE PURCHASE COMMUNITY SERVICE PROVIDER

VENDOR CONTACT: MS. VANESSA HARRISON AT 443-780-1375

AGENCY CONTACT: MR. DELBERT STALLINGS AT 410-455-7820

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
0001	91039-JNITOR	LT	158,833.8300

JANITORIAL SERVICES

TO PROVIDE JANITORIAL MAINTENANCE SERVICE TO THE ARBUTUS/ CATONSVILLE DISTRICT COURT FACILITY FOR (3) THREE YEARS BEGINNING APRIL 1, 2015 THROUGH MAY 30, 2018.

YEAR ONE	MAY 1, 2015 TO APRIL 30, 2016	\$ 52,944.61
YEAR TWO	MAY 1, 2016 TO APRIL 30, 2017	\$ 52,944.61
YEAR THREE	MAY 1, 2017 TO APRIL 30, 2018	\$ 52,944.61

TOTAL THREE YEAR BASE PRICE: \$158,833.83

MONTHLY RATE: \$4,412.05

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0002	91039-JNITOR	LT	10,608.1200
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JANITORIAL SERVICES

ADD ALTERNATE #1 - CLEAN AND SHAMPOO CARPET

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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TWICE A YEAR @ \$1,768.02 (PER OCCURENCE)

0003	91039-JNITOR	LT	5,768.6700
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JANITORIAL SERVICES

ADD ALTERNATE #2 - CLEAN ALL LIGHTING FIXTURES

ANNUALLY @ \$1,922.89 (PER OCCURENCE)

0004	91039-JNITOR	LT	2,732.5300
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JANITORIAL SERVICES

ADD ALTERNATE #3- CLEAN VENETIAN BLINDS

ANNUALLY @ \$910.84 (PER OCCURENCE)

0005	91039-JNITOR	LT	18,216.8600
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JANITORIAL SERVICES

ADD ALTERNATE #4- CLEAN ALL EXTERIOR WINDOWS/GLASS WALLS

TWICE A YEAR @ \$3,036.14 (PER OCCURENCE)

\_\_\_\_\_ END OF ITEM LIST \_\_\_\_\_

THE BLANKET PURCHASE ORDER (BPO) ISSUED AS A RESULT OF THE INVITATION TO BID (ITB) AND ANY SUBSEQUENT AMENDMENTS, MODIFICATIONS OR OPTIONS ISSUED RELEVANT TO THE ITB OR BPO, SHALL COMPLY WITH ALL OF THE TERMS, CONDITIONS AND SPECIFICATIONS ISSUED WITH THE ITB AND ARE INCORPORATED IN AND MADE PART OF THE BPO.

STATE YOUR FEDERAL TAX IDENTIFICATION # \_52-1094078\_\_\_\_\_

IF THE STATE OF MARYLAND OR OTHER REGULATOR BODY REQUIRES A LICENSE OR CERTIFICATE TO PERFORM THE SERVICES REQUIRED, PLEASE PROVIDE THE LICENSE NUMBER AND DATE OF ISSUANCE.

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**TERMS (cont'd):**

\_\_\_\_\_  
LICENSE NUMBER

\_\_\_\_\_  
DATE OF EXPIRATION

IF YOU ARE A DEPARTMENT OF TRANSPORTATION CERTIFIED MINORITY  
BUSINESS, PLEASE PROVIDE YOUR CERTIFICATION NUMBER.

\_\_\_\_08-465\_\_\_\_\_  
MDOT'S MBE CERTIFICATION NUMBER

\*\*\*\*\* LAST PAGE \*\*\*\*\*

**AUTHORIZED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

BUYER AUTHORIZED DESIGNEE