

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B0600282

PRINT DATE: 03/05/20

PAGE: 01

SHIP TO:

AS SPECIFIED ON INDIVIDUAL ORDERS

VENDOR ID:

HOWARD UNIFORM COMPANY
1915 ANNAPOLIS RD

BALTIMORE, MD 21230
(410) 727-3086

REFER QUESTIONS TO:

KIMBERLY HACKETT
(410) 767-0788
KIMBERLY.HACKETT@MARYLAND.GOV

ITB:

EXPR DATE: 03/20/21
POST DATE: 03/05/20

DISCOUNT TERMS: . NET 30 DAY
CONTRACT AMOUNT: .00

TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

AGENCY SPECIFIC CONTRACT FOR

THE DEPARTMENT OF NATURAL RESOURCES (DNR)
MARYLAND PARK SERVICE
UNIFORMS

THIS IS (1) ONE OF (2) TWO RENEWAL OPTIONS AGAINST CONTRACT
001B7400374.

CONTRACT TERM: MARCH 21, 2020 THROUGH MARCH 20, 2021, WITH
THE SAME TERMS, CONDITIONS AND PRICE.

VENDOR NAME : HOWARD UNIFORM COMPANY
VENDOR CONTACT: MANISH BUTANI
VENDOR NUMBER : 410-727-3086
VENDOR E-MAIL : MBUTANI@HOWARDUNIFORM.COM

AGENCY CONTACT: MICHAEL CONAWAY
AGENCY ADDRESS: DEPARTMENT OF NATURAL RESOURCES
580 TAYLOR AVENUE, ANNAPOLIS, MD 21401
AGENCY NUMBER : 410-260-8164
EMAIL ADDRESS : MICHAEL.CONWAY1@MARYLAND.GOV

DELIVERIES:

DELIVERIES SHALL BE MADE WITHIN 45 DAYS OF RECEIVING PURCHASE ORDER.

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TERMS (cont'd):

DELIVERIES SHALL BE MADE TO ANY MARYLAND STATE PARK LOCATION WITHIN THE STATE OF MARYLAND LISTED ON EACH INDIVIDUAL PURCHASE ORDER.

QUOTED PRICES ARE F.O.B DESTINATION AND SHALL INCLUDE ALL SHIPPING, HANDLING AND ADMINISTRATIVE CHARGES TO ANY POINT WITHIN THE STATE OF MARYLAND.

ANY PRODUCTS DELIVERED UNDER THIS CONTRACT, WHICH DO NOT MEET SPECIFICATIONS OR ARE OTHERWISE FOUND TO BE DAMAGED OR DEFECTIVE, SHALL BE REJECTED AND RETURNED AT THE CONTRACTORS EXPENSE FOR REPLACEMENT OR CREDIT.

INVOICES:

FOLLOWING DELIVERY AND ACCEPTANCE OF ANY MATERIALS, EQUIPMENT, SUPPLIES OR SERVICES HOWARD UNIFORM COMPANY SHALL SUBMIT AN ORIGINAL INVOICE TO THE AGENCY FOR PAYMENT.

VENDOR MUST INCLUDE THE 9-DIGIT ZIP CODE OF COMPANY ADDRESS ON ALL INVOICES. FAILURE TO DO SO MAY RESULT IN A DELAY OF PAYMENT.

SUPPLEMENTAL TERMS & CONDITIONS:

CONTRACTOR REQUIRED TO TAKE MEASUREMENTS OF PARK EMPLOYEES FOR A MINIMUM OF ONE (1) TIME A YEAR AT PARK LOCATIONS.

CONTRACTOR SHALL EMBROIDER ON CERTAIN LINE ITEMS (ARTWORK SUPPLIED BY DNR).

CONTRACTOR SHALL ATTACH EMBLEMS WHERE NEEDED ON UNIFORMS (EMBLEMS SUPPLIED BY DNR).

ALL SHIRTS AND JACKETS MUST COME IN TALL SIZES

PRICE ESCALATION:

THE PRICE ADJUSTMENTS FOR THE RENEWALS SHALL BE NEGOTIATED AND MUTUALLY AGREED UPON BY DGS AND THE CONTRACTOR. DGS RESERVES THE RIGHT TO RE-NEW ANY AND/OR ALL CONTRACTOR'S CONTRACTS. ANY CONTRACTS WHICH ARE NOT RENEWED WILL BE COMPETITIVELY RE-BID. ESTIMATED QUANTITIES WILL BE PROVIDED FOR ANY OR ALL RENEWAL OPTIONS. UPON RENEWAL, THE EXISTING CONTRACT TERMS AND CONDITIONS WILL APPLY.

NO PRICE INCREASES WILL BE AUTHORIZED FOR THE THREE (3) YEAR BASE TERM OF THE CONTRACT.

PRICE ESCALATIONS MAY BE PERMITTED ONLY AT THE END OF THIS PERIOD AND UPON EACH CONTRACT RENEWAL THEREAFTER AND ONLY WHERE VERIFIED TO THE SATISFACTION OF THE DGS PROCUREMENT OFFICER. HOWEVER, "ACROSS THE

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TERMS (cont'd):

BOARD" PRICE DECREASES ARE SUBJECT TO IMPLEMENTATION AT ANY TIME AND SHALL BE IMMEDIATELY CONVEYED TO THE STATE OF MARYLAND.

PRICE ADJUSTMENTS MAY BE PERMITTED FOR CHANGES IN THE CONTRACTOR'S COST OF MATERIALS ONLY, NOT TO EXCEED 5% OF THE PREVAILING PRICE AT THE TIME OF THE REQUEST.

AT THE TIME OF EACH RENEWAL, THE CONTRACTOR MAY REQUEST AN INCREASE OF THE PRICES THEN PREVAILING. THE REQUEST FOR A PRICE INCREASE MUST BE SUBMITTED WITHIN TWO (2) WEEKS OF THE NOTICE FROM THE DGS PROCUREMENT OFFICER OF THE STATE'S INTENT TO EXERCISE THE RENEWAL OPTION. ANY APPROVED PRICE CHANGES WILL BE EFFECTIVE ONLY AT THE BEGINNING OF THE CONTRACT RENEWAL START DATE.

THE CONTRACTOR SHALL DOCUMENT THE AMOUNT AND PROPOSED EFFECTIVE DATE OF ANY GENERAL CHANGE IN THE PRICE OF MATERIALS.

DOCUMENTATION SHALL BE SUPPLIED WITH THE CONTRACTOR'S REQUEST FOR INCREASE WHICH WILL: (1) VERIFY THAT THE REQUESTED PRICE INCREASE IS GENERAL IN SCOPE AND NOT APPLICABLE JUST TO THE STATE OF MARYLAND; AND (2) VERIFY THE AMOUNT OR PERCENTAGE OF INCREASE WHICH IS BEING PASSED ON TO THE CONTRACTOR BY THE CONTRACTOR'S SUPPLIERS. THE DGS PROCUREMENT OFFICER WILL NOTIFY THE USING AGENCIES AND CONTRACTOR IN WRITING OF THE EFFECTIVE DATE OF ANY INCREASE WHICH IT APPROVES.

HOWEVER, THE CONTRACTOR SHALL FILL ALL PURCHASE ORDERS RECEIVED PRIOR TO THE EFFECTIVE DATE OF THE PRICE ADJUSTMENT AT THE OLD CONTRACT PRICES. THE CONTRACTOR IS FURTHER ADVISED THAT DECREASES WHICH AFFECT THE COST OF MATERIALS ARE REQUIRED TO BE COMMUNICATED IMMEDIATELY TO THE PROCUREMENT OFFICER.

THIS PURCHASE ORDER IS FOR NEW PRODUCTS/EQUIPMENT WHICH MUST BE FREE FROM DEFECTS. USED, REFURBISHED OR REMANUFACTURED PRODUCTS/EQUIPMENT WILL NOT BE ACCEPTED OR CONSIDERED UNLESS OTHERWISE INDICATED HEREIN.

THE DEPARTMENT OF GENERAL SERVICES' "TERMS AND CONDITIONS FOR COMMODITY CONTRACTS OVER \$25,000" AND ALL SPECIFICATIONS, TERMS AND CONDITIONS OF SOLICITATION # 001IT820498 / MDDGS31030746 INCORPORATED HEREIN BY REFERENCE.

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| <u>LINE #</u> | <u>STATE ITEM ID</u> | <u>U/M</u> | <u>UNIT COST</u> | |
|--|----------------------|------------|------------------|--|
| 0001 | 20072-300020 | EA | 47.8000 | |
| UNIFORMS, TROUSERS | | | | |
| FEMALE CARGO PANTS - RIP STOP | | | | |
| 0002 | 20072-300020 | EA | 47.8000 | |
| UNIFORMS, TROUSERS | | | | |
| MALE CARGO PANTS - RIP STOP | | | | |
| 0003 | 34592 | EA | 47.0500 | |
| VEST, SAFETY | | | | |
| SAFETY VEST | | | | |
| 0004 | 20072-E75052 | EA | 77.7700 | |
| SWEATER | | | | |
| FLEECE LINED QUARTER ZIP SWEATER | | | | |
| 0005 | 20082-000500 | EA | 55.2500 | |
| WINTER JACKETS | | | | |
| FLEECE JACKET | | | | |
| 0006 | 20072-300020 | EA | | |
| UNIFORMS, TROUSERS | | | | |
| LINE 6 - UNIFORMS, TROUSERS, MALE CARGO POCKET TROUSER | | | | |
| UPCHARGE PRICING - SIZES 1X = \$51.50 | | | | |
| UPCHARGE PRICING - SIZES 2X = \$56.65 | | | | |
| UPCHARGE PRICING - SIZES 3X = \$61.80 | | | | |
| UPCHARGE PRICING - SIZES 4X = \$66.95 | | | | |

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| 0007 | 20072-300020 | EA | | |
|------|--------------|----|--|--|

UNIFORMS, TROUSERS

LINE 7 - UNIFORMS, TROUSERS, FEMALE CARGO POCKET

UPCHARGE PRICING - SIZE 1X = \$51.50

UPCHARGE PRICING - SIZE 2X = \$56.65

UPCHARGE PRICING - SIZE 3X = \$61.80

UPCHARGE PRICING - SIZE 4X = \$66.95

| | | | | |
|------|-------|----|--|--|
| 0008 | 34592 | EA | | |
|------|-------|----|--|--|

VEST, SAFETY

LINE 8 - VEST, SAFETY- BLAUER 340-55 RIP OFF HIGH VISIBILITY VEST:

COLOR: FLUORESCENT YELLOW

UPCHARGE PRICING -SIZES 2X-3X = \$54.34

UPCHARGE PRICING -SIZES 3X-4X = \$64.22

| | | | | |
|------|--------------|----|--|--|
| 0009 | 20072-E75052 | EA | | |
|------|--------------|----|--|--|

SWEATER

LINE 9 - SWEATER, BLAUER 228 QUARTER-ZIP FRONT FLEECE LINED RIB

SWEATER COLOR: BLACK

UPCHARGE PRICING - SIZE 1X = \$83.50

UPCHARGE PRICING - SIZE 2X = \$91.85

UPCHARGE PRICING - SIZE 3X = \$100.20

UPCHARGE PRICING - SIZE 4X = \$108.55

| | | | | |
|------|--------------|----|--|--|
| 0010 | 20082-000500 | EA | | |
|------|--------------|----|--|--|

WINTER JACKETS

LINE 10 - WINTER JACKETS, BLAUER 4650 FLEECE JACKET; COLOR: BLACK

UPCHARGE PRICING - SIZE 1X = \$59.60

UPCHARGE PRICING - SIZE 2X = \$65.56

UPCHARGE PRICING - SIZE 3X = \$71.52

UPCHARGE PRICING - SIZE 4X = \$77.48

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|---------------|----------------------|------------|------------------|--|

| | | | | |
|------|-------|----|--------|--|
| 0011 | 20021 | EA | 4.0000 | |
|------|-------|----|--------|--|

EMBLEMS AND SHOULDER PATCHES (FOR UNIFORMS)
SEW EACH PATCH ON FLEECE LINED 1/4 ZIP SWEATER FOR ALL SIZES

| | | | | |
|------|-------|----|---------|--|
| 0012 | 20021 | EA | 11.0000 | |
|------|-------|----|---------|--|

EMBLEMS AND SHOULDER PATCHES (FOR UNIFORMS)
EMBROIDERED LOGO FOR EACH WINTER JACKET FOR ALL SIZES

END OF ITEM LIST

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AUTHORIZED BY: _____ **DATE:** _____

BUYER AUTHORIZED DESIGNEE