

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B1600129

PRINT DATE: 09/24/20

PAGE: 01

SHIP TO:

AS SPECIFIED ON INDIVIDUAL ORDERS

VENDOR ID:

LEAGUE FOR PEOPLE WITH DISABILITIES
8808 ORCHARD TREE LANE

TOWSON, MD 21286
(443) 279-6900

REFER QUESTIONS TO:

TONIA V. WELLS
(410) 767-4720
TONIAV.WELLS@MARYLAND.GOV

ITB:

EXPR DATE: 11/30/21
POST DATE: 09/10/20

DISCOUNT TERMS: . NET 30 DAY
CONTRACT AMOUNT: 35,220.48

TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

MODIFICATION #1: CORRECTED START & END DATES ON CONTRACT.

AGENCY SPECIFIC CONTRACT
FOR
MARYLAND DEPARTMENT OF HEALTH/OFFICE OF FINANCE
PRINTING AND MAILING SERVICES

CONTRACT TERM: DECEMBER 1, 2020 THROUGH NOVEMBER 30, 2021, WITH THE
SAME TERMS, CONDITIONS, AND PRICE.

VENDOR NAME : THE LEAGUE FOR PEOPLE WITH DISABILITIES
VENDOR CONTACT: MR. JAMES PAPPAS
VENDOR NUMBER : 410-323-0500 EXT. 403
VENDOR E-MAIL : JPAPPAS@LEAGUEFORPEOPLE.ORG

AGENCY CONTACT: SABRINA LEWIS
AGENCY ADDRESS: MD DEPARTMENT OF HEALTH
201 W. PRESTON STREET, BALTIMORE MD 21201

AGENCY NUMBER : 410-767-1695
EMAIL: SABRINA.LEWIS @MARYLAND.GOV

*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B1600129

PRINT DATE: 09/24/20

PAGE: 02

TERMS (cont'd):

SCOPE OF WORK:

THE CONTRACTOR SHALL PROVIDE THE FOLLOWING SERVICES ON A MONTHLY BASIS FOR DHMH/MDH OFFICE OF FINANCE FOR PREMIUM INVOICE PROCESSING.

1. PRINT BLACK & WHITE 1 SIDED INVOICES 8.5 X11 FROM DHMH MONTHLY INVOICE FILES.
2. MACHINE FOLD INVOICES
3. INSERT INVOICES AND BUSINESS REPLY ENVELOPE (BRE) INTO # 10 WINDOW ENVELOPE
4. POSTAL PREPARATION SERVICES INCLUDING DROP OFF AT LOCAL POST OFFICE

CONTRACTOR SHALL PROVIDE THE FOLLOWING MONTHLY SERVICES FOR PREMIUM COLLECTION LETTERS PROCESSING

1. PRINT BLACK & WHITE 1 SIDED LETTER 8.5 X 11 FROM MDH MONTHLY LETTER FILE(S)
2. PRINT BLACK & WHITE 2 SIDED LETTER 8.5 X 11 PROVIDED BY MDH (NOTICE IS NOT PERSONALIZED)
3. MACHINE FOLD LETTER & NOTICE
4. INSERT LETTER & NOTICE INTO #10 WINDOW ENVELOPE
5. POSTAL PREPARATION SERVICES INCLUDING DROP OFF AT LOCAL USPO
6. MDH PICKUP AND DELIVERY SERVICES AS NEEDED

THE CONTRACTOR MUST HAVE THE ABILITY TO RECEIVE SECURE/ENCRYPTED FILES.

PROCESSING TIME FRAMES

THE CONTRACTOR SHALL ADHERE TO THE FOLLOWING PROCESSING TIMEFRAMES FOR MDH OFFICE OF FINANCE FOR FILES. THE CONTRACTOR WILL NOT NOTIFY MDH IF THEY ARE UNABLE TO MEET THE PROCESSING TIME FRAMES FOR ANY REASON.

FILE TYPES:

MONTHLY INVOICES- BETWEEN THE 1ST AND 5TH OF EVERY MONTH, NOT TO EXCEED 2 BUSINESS DAYS FROM FILE RECEIPT.

MONTHLY LETTERS - BETWEEN THE 10TH & 15TH OF EVERY MONTH - NOT TO EXCEED 2 BUSINESS DAYS FROM FILE RECEIPT

CLIENT RESPONSIBILITIES:

THE AGENCY WILL PROVIDE THE CONTRACTOR WITH THE FOLLOWING:

1. *PDF MONTHLY INVOICE FILES FOR EID, ICS AND MCHP PROGRAMS
2. *PDF MONTHLY LETTER FILE FOR ALL PROGRAMS
3. PDF LETTER NOTICE TO BE INCLUDED WITH ALL LETTERS
4. #10 WINDOW ENVELOPES
5. BUSINESS REPLY ENVELOPES

*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B1600129

PRINT DATE: 09/24/20

PAGE: 03

TERMS (cont'd):

AT A LATER TIME MDH MAY PROVIDE MONTHLY INVOICE & LETTER DATA FILES IN AN EXCEL FORMAT TO ALLOW FOR CONTRACTOR PRE-SORTING

WORKFLOW

REFERENCE THE DIAGRAM IN THE "SCOPE OF WORK" THAT DEPICTS THE HIGH LEVEL WORKFLOW FOR PREMIUM INVOICE & COLLECTION LETTER PRINTING & MAILING FOR THE MDH OFFICE OF FINANCE

SECURITY REQUIREMENTS

A. EACH PERSON WHO IS AN EMPLOYEE OR AGENT OF THE CONTRACTOR OR SUBCONTRACTOR SHALL DISPLAY HIS/HER COMPANY ID BADGE AT ALL TIMES WHILE ON STATE PREMISES
UPON REQUEST OF AUTHORIZED STATE PERSONNEL EACH SUCH EMPLOYEE OR AGENT SHALL PROVIDE ADDITIONAL PHOTO IDENTIFICATION.

B. AT ALL TIMES AT ANY FACILITY, THE CONTRACTOR'S PERSONNEL SHALL COOPERATE WITH STATE SITE REQUIREMENTS THAT INCLUDE BUT ARE NOT LIMITED TO BEING PREPARED TO BE ESCORTED AT ALL TIMES, PROVIDING INFORMATION FOR BADGE ISSUANCE, AND WEARING THE BADGE IN A VISIBLE LOCATION AT ALL TIMES.

INFORMATION TECHNOLOGY

THE CONTRACTOR, INCLUDING ANY AND ALL SUBCONTRACTOR(S), AGREE TO ABIDE BY ALL APPLICABLE FEDERAL, STATE, & LOCAL LAWS CONCERNING INFORMATION SECURITY AND COMPLY WITH CURRENT STATE OF MARYLAND DEPARTMENT OF INFORMATION TECHNOLOGY SECURITY POLICY:
[HTTP://DOIT.MARYLAND.GOV/SUPPORT/PAGES/SECURITYPOLICIES.ASPX](http://doit.maryland.gov/support/pages/securitypolicies.aspx). THE STATE IT SECURITY POLICY MAY BE REVISED FROM TIME TO TIME. THE CONTRACTOR AND ALL SUBCONTRACTORS SHALL COMPLY WITH ALL SUCH REVISIONS. UPDATED & REVISED VERSIONS OF STATE IT POLICY AND STANDARDS ARE AVAILABLE ONLINE AT WWW.DOIT.MARYLAND.GOV - KEYWORD: SECURITY POLICY.

INSURANCE REQUIREMENTS

THE CONTRACTOR SHALL MAINTAIN COMMERCIAL GENERAL LIABILITY INSURANCE TO COVER LOSSES RESULTING FROM, OR ARISING OUT OF, CONTRACTOR ACTION OR INACTION IN THE PERFORMANCE OF THE CONTRACT BY THE CONTRACTOR, ITS AGENTS, SERVANTS, EMPLOYEES, OR SUBCONTRACTORS, WITH A LIMIT OF \$1,000,000 PER OCCURRENCE AND \$2,000,000 AGGREGATE.

THE CONTRACTOR SHALL MAINTAIN ERRORS AND OMISSIONS/PROFESSIONAL LIABILITY INSURANCE WITH A MINIMUM LIMIT OF \$5,000,000 PER CLAIM AND ANNUAL AGGREGATE.

*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B1600129

PRINT DATE: 09/24/20

PAGE: 04

TERMS (cont'd):

THE CONTRACTOR SHALL MAINTAIN AUTOMOBILE AND/OR COMMERCIAL TRUCK INSURANCE AS APPROPRIATE WITH LIABILITY, COLLISION, AND PIP LIMITS NO LESS THAN THOSE REQUIRED BY THE STATE WHERE THE VEHICLE(S) IS REGISTERED, BUT IN NO CASE LESS THAN THOSE REQUIRED BY THE STATE OF MARYLAND.

THE CONTRACTOR SHALL MAINTAIN CRIME INSURANCE TO COVER EMPLOYEE THEFT WITH MINIMUM SINGLE LOSS LIMIT OF \$1,000,000 PER LOSS, AND A SINGLE LOSS RETENTION NOT TO EXCEED \$10,000.

WITHIN FIVE (5) BUSINESS DAYS OF RECOMMENDATION FOR CONTRACT AWARD, AND BEFORE ANY WORK BEGINS, THE CONTRACTOR SHALL PROVIDE THE PROCUREMENT OFFICER WITH CURRENT CERTIFICATES OF INSURANCE, AND SHALL UPDATE SUCH CERTIFICATES PERIODICALLY, BUT NO LESS THAN ANNUALLY IN MULTI-YEAR CONTRACTS, AS DIRECTED BY THE CONTRACT MONITOR. SUCH A COPY OF THE CONTRACTOR'S CURRENT CERTIFICATE OF INSURANCE SHALL CONTAIN AT MINIMUM THE FOLLOWING:

A. WORKERS' COMPENSATION - THE CONTRACTOR SHALL MAINTAIN SUCH INSURANCE AS NECESSARY AND/OR AS REQUIRED UNDER WORKERS' COMPENSATION ACTS, THE LONGSHORE AND HARBOR WORKERS' COMPENSATION ACT, AND THE FEDERAL EMPLOYERS' LIABILITY ACT.

B. COMMERCIAL GENERAL LIABILITY AS REQUIRED IN SECTION 3.4.1

C. ERRORS AND OMISSIONS/PROFESSIONAL LIABILITY AS REQUIRED IN SECTION 3.4.2

D. AUTOMOBILE AND/OR COMMERCIAL TRUCK INSURANCE AS REQUIRED IN SECTION 3.4.3

E. CRIME INSURANCE AS REQUIRED IN SECTION 3.4.4

THE "STATE OF MARYLAND, ITS OFFICERS, EMPLOYEES AND AGENTS" SHALL BE LISTED AS AN ADDITIONAL INSURED ON ANY COMMERCIAL GENERAL LIABILITY, AUTO LIABILITY, PROFESSIONAL/CYBER LIABILITY, AND EXCESS LIABILITY OR UMBRELLA POLICIES WITH THE EXCEPTION OF WORKER'S COMPENSATION INSURANCE, WHICH IS CURRENTLY HANDLED BY THE CHESAPEAKE EMPLOYER'S INSURANCE COMPANY (FORMERLY INJURED WORKER'S INSURANCE FUND). ALL INSURANCE POLICIES SHALL BE ENDORSED TO INCLUDE A CLAUSE THAT REQUIRES THAT THE INSURANCE CARRIER PROVIDE THE CONTRACT MONITOR, BY CERTIFIED MAIL, NOT LESS THAN 30 DAYS ADVANCE NOTICE OF ANY NON-RENEWAL, CANCELLATION, OR EXPIRATION. IN THE EVENT THE CONTRACT MONITOR RECEIVES A NOTICE OF NON-RENEWAL THE CONTRACTOR SHALL PROVIDE THE CONTRACT MONITOR WITH AN INSURANCE POLICY FROM ANOTHER CARRIER AT LEAST 15 DAYS PRIOR TO THE EXPIRATION OF THE INSURANCE POLICY THEN IN EFFECT. ALL INSURANCE POLICIES SHALL BE WITH A COMPANY LICENSED BY THE STATE TO DO BUSINESS AND TO PROVIDE SUCH POLICIES.

THE CONTRACTOR SHALL REQUIRE THAT ANY SUBCONTRACTORS PROVIDING

*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B1600129

PRINT DATE: 09/24/20

PAGE: 05

TERMS (cont'd):

PRIMARY SERVICES (AS OPPOSED TO NON-CRITICAL, ANCILLARY SERVICES) UNDER THIS CONTRACT OBTAIN AND MAINTAIN THE SAME LEVELS OF INSURANCE AND SHALL PROVIDE THE CONTRACT MONITOR WITH THE SAME DOCUMENTATION AS IS REQUIRED OF THE CONTRACTOR.

PROBLEM ESCALATION PROCEDURE:

THE CONTRACTOR MUST PROVIDE AND MAINTAIN A PROBLEM ESCALATION PROCEDURE (PEP) FOR BOTH ROUTINE AND EMERGENCY SITUATIONS. THE PEP MUST STATE HOW THE CONTRACTOR WILL ADDRESS PROBLEM SITUATIONS AS THEY OCCUR DURING THE PERFORMANCE OF THE CONTRACT, ESPECIALLY PROBLEMS THAT ARE NOT RESOLVED TO THE SATISFACTION OF THE STATE WITHIN APPROPRIATE TIMEFRAMES.

THE CONTRACTOR SHALL PROVIDE CONTACT INFORMATION TO THE CONTRACT MONITOR, AS WELL AS TO OTHER STATE PERSONNEL, AS DIRECTED SHOULD THE CM NOT BE AVAILABLE.

THE CONTRACTOR MUST PROVIDE THE PEP NO LATER THAN TEN (10) BUSINESS DAYS AFTER CONTRACT COMMENCEMENT. THE PEP, INCLUDING ANY REVISIONS THERETO, MUST ALSO BE PROVIDED WITHIN TEN (10) BUSINESS DAYS AFTER THE START OF EACH CONTRACT YEAR AND WITHIN TEN (10) BUSINESS DAYS AFTER ANY CHANGE IN CIRCUMSTANCE WHICH CHANGES THE PEP. THE PEP SHALL DETAIL HOW PROBLEMS WITH WORK UNDER THE CONTRACT WILL BE ESCALATED IN ORDER TO RESOLVE ANY ISSUES IN A TIMELY MANNER. THE PEP SHALL INCLUDE:

- *THE PROCESS FOR ESTABLISHING THE EXISTENCE OF A PROBLEM
- *NAMES, TITLES AND CONTACT INFO FOR PROGRESSIVELY HIGHER LEVELS OF PERSONNEL IN THE CONTRACTOR'S ORGANIZATION WHO WOULD BECOME INVOLVED IN RESOLVING A PROBLEM
- *FOR EACH INDIVIDUAL LISTED IN THE CONTRACTOR'S PEP, THE MAXIMUM AMOUNT OF TIME A PROBLEM WILL REMAIN UNRESOLVED WITH THAT INDIVIDUAL BEFORE THE PROBLEM ESCALATES TO THE NEXT CONTACT PERSON LISTED IN THE CONTRACTOR'S PEP;
- *EXPEDITED ESCALATION PROCEDURES AND ANY CIRCUMSTANCES THAT WOULD TRIGGER EXPEDITED ESCALATION PROCEDURES
- *THE METHOD OF PROVIDING FEEDBACK ON RESOLUTION PROGRESS, INCLUDING THE FREQUENCY OF FEEDBACK TO BE PROVIDED TO THE STATE
- *CONTACT INFORMATION FOR PERSONS RESPONSIBLE FOR RESOLVING ISSUES AFTER NORMAL BUSINESS HOURS (E.G., EVENINGS, WEEKENDS, HOLIDAYS, ETC.) AND ON AN EMERGENCY BASIS, AND
- *A PROCESS FOR UPDATING AND NOTIFYING THE CM OF ANY CHANGES TO THE PEP.

USAGE REPORT:

A REPORT SHALL BE FURNISHED BY THE SUCCESSFUL CONTRACTOR EVERY HUNDRED -TWENTY (120) DAYS DETAILING THE PURCHASE OF ALL ITEMS ON THE CONTRACT. THE REPORT SHALL BE SUBMITTED ELECTRONICALLY IN EXCEL

*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B1600129

PRINT DATE: 09/24/20

PAGE: 06

TERMS (cont'd):

FORMAT. AS A MINIMUM, THE REPORT SHALL REFLECT THE CONTRACT NUMBER, CONTRACT ITEM NUMBER AND DESCRIPTION, THE DOLLAR VOLUME PURCHASED OF EACH ITEM, AGENCY IDENTIFICATION, AND THE CONTRACT TOTAL. THE REPORT SHALL BE FILED WITHIN THIRTY (30) DAYS AFTER THE END OF EACH REPORTING PERIOD. ANY EXCEPTION TO THIS MANDATORY REQUIREMENT MAY RESULT IN CANCELLATION OF THE AWARD. FAILURE TO PROVIDE THE REPORT WITH THE MINIMUM REQUIRED INFORMATION MAY ALSO NEGATE ANY CONTRACT EXTENSION CLAUSES. REPORT SHALL BE EMAILED TO THE PROCUREMENT OFFICER, FRANCINE JACKSON AT FRANCINE.JACKSON@MARYLAND.GOV

INVOICING

A. ALL INVOICES FOR SERVICES SHAL BE SIGNED BY THE CONTRACTOR AND SUBMITTED TO THE CM. ALL INVOICES SHALL INCLUDE THE FOLLOWING INFORMATION:

CONTRACTOR NAME AND ADDRESS;

REMITTANCE ADDRESS;

FEDERAL TAXPAYER IDENTIFICATION NUMBER

INVOICE PERIOD (I.E., TIME PERIOD DURING WHICH SERVICES COVERED BY INVOICE WERE PERFORMED);

INVOICE DATE;

STATE ASSIGNED CONTRACT NUMBER;

STATE ASSIGNED (BLANKET) PURCHASE ORDER NUMBER(S);

GOODS OR SERVICES PROVIDED; AND

AMOUNT DUE.

INVOICES SUBMITTED WITHOUT THE REUIRED INFORMATION CANNOT BE PROCESSED FOR PAYMENT UNTIL THE CONTRACTOR PROVIDES THE REQUIRED INFORMATION.

B. THE DEPARTMENT RESERVES THE RIGHT TO REDUCE OR WITHHOLD CONTRACT PAYMENT IN THE EVENT THE CONTRACTOR DOES NOT PROVIDE THE DEPARTMENT WITH ALL REUIRED DELIVERABLES WITHIN THE TIME FRAME SPECIFIED IN THE CONTRACT OR IN THE EVENT THAT THE CONTRACTOR OTHERWISE MATERIALLY BREACHES THE TERMS AND CONDITIONS OF THE CONTRACT UNTIL SUCH TIMES AS THE CONTRACTOR BRINGS ITSELF INTO FULL COMPLIANCE WITH THE CONTRACT. ALSO SEE THE "LIVING WAGE" PROVISION OF THE CONTRACT, IF APPLICABLE, WHICH ALLOWS FOR WITHHOLIDNG OF PAYMENT UNDER CERTAIN CIRCUMSTANCES. ANY ACTION ON THE PART OF THE DEPARTMENT, OR DISPUTE OF ACTION BY THE CONTRACTOR, SHALL BE IN ACCORDANCE WITH THE PROVISIONS OF MD. CODE. ANN., STATE FINANCE AND PROCUREMENT ARTICLE && 15 -215 AND WITH COMAR 21.10.02.

INVOICE SUBMISSION SCHEDULE:

THE CONTRACTOR SHALL SUBMIT INVOICES IN ACCORDANCE WITH THE FOLLOWING

*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B1600129

PRINT DATE: 09/24/20

PAGE: 07

TERMS (cont'd):

SCHEDULE:

INVOICES ARE DUE BY THE 15TH OF MONTH FOLLOWING THE MONTH IN WHICH SERVICES WERE PERFORMED.

NOTICE TO THE STATE OF MARYLAND OF THE CONTRACTOR'S INTENT NOT TO RENEW SHALL BE GIVEN, IN WRITING, TO THE PROCUREMENT OFFICER AT LEAST ONE-HUNDRED TWENTY (120) DAYS BEFORE THE EXPIRATION DATE.

PRICE ESCALATION:

THE PRICE ADJUSTMENTS FOR THE RENEWALS SHALL BE NEGOTIATED AND MUTUALLY AGREED UPON BY DGS AND THE CONTRACTOR. DGS RESERVES THE RIGHT TO RENEW ANY AND/OR ALL CONTRACTOR'S CONTRACTS. ANY CONTRACTS WHICH ARE NOT RENEWED WILL BE COMPETITIVELY RE-BID. ESTIMATED QUANTITIES WILL BE PROVIDED FOR ANY OR ALL RENEWAL OPTIONS. UPON RENEWAL, THE EXISTING CONTRACT TERMS AND CONDITIONS WILL APPLY.

NO PRICE INCREASES WILL BE AUTHORIZED FOR THE THREE (3) YEAR BASE TERM OF THE CONTRACT. PRICE ESCALATIONS MAY BE PERMITTED ONLY AT THE END OF THIS PERIOD AND UPON EACH CONTRACT RENEWAL THEREAFTER AND ONLY WHERE VERIFIED TO THE SATISFACTION OF THE DGS PROCUREMENT OFFICER. HOWEVER, "ACROSS THE BOARD" PRICE DECREASES ARE SUBJECT TO IMPLEMENTATION AT ANY TIME AND SHALL BE IMMEDIATELY CONVEYED TO THE STATE OF MARYLAND.

PRICE ADJUSTMENTS MAY BE PERMITTED FOR CHANGES IN THE CONTRACTOR'S COST OF MATERIALS ONLY, NOT TO EXCEED 5% OF THE PREVAILING PRICE AT THE TIME OF THE REQUEST AND SHALL BE BASED ON THE PERCENTAGE CHANGE IN THE U. S. DEPARTMENT OF LABOR, BUREAU OF LABOR STATISTICS (BLS) PRODUCER PRICE INDEX (PPI) FOR FINANCIAL AND LEGAL PRINTING, NUMBER WPU 093704, NOT SEASONALLY ADJUSTED, FOUND AT WWW.BLS.GOV/PPI/. SHOULD THE SPECIFIED PPI BE ELIMINATED OR UNAVAILABLE BY BUREAU OF LABOR STATISTICS, DGS WILL SELECT A COMPARABLE SERIES IDENTIFICATION NUMBER OR INDEX TO SUBSTITUTE.

.
AT THE TIME OF EACH RENEWAL, THE CONTRACTOR MAY REQUEST AN INCREASE OF THE PRICES THEN PREVAILING. THE REQUEST FOR A PRICE INCREASE MUST BE SUBMITTED WITHIN TWO (2) WEEKS OF THE NOTICE FROM THE DGS PROCUREMENT OFFICER OF THE STATE'S INTENT TO EXERCISE THE RENEWAL OPTION. ANY APPROVED PRICE CHANGES WILL BE EFFECTIVE ONLY AT THE BEGINNING OF THE CONTRACT RENEWAL START DATE.
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*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B1600129

PRINT DATE: 09/24/20

PAGE: 08

TERMS (cont'd):

THE CONTRACTOR SHALL DOCUMENT THE AMOUNT AND PROPOSED EFFECTIVE DATE OF ANY GENERAL CHANGE IN THE PRICE OF MATERIALS. DOCUMENTATION SHALL BE SUPPLIED WITH THE CONTRACTOR'S REQUEST FOR INCREASE WHICH WILL: (1) VERIFY THAT THE REQUESTED PRICE INCREASE IS GENERAL IN SCOPE AND NOT APPLICABLE JUST TO THE STATE OF MARYLAND; AND (2) VERIFY THE AMOUNT OR PERCENTAGE OF INCREASE WHICH IS BEING PASSED ON TO THE CONTRACTOR BY THE CONTRACTOR'S SUPPLIERS. THE DGS PROCUREMENT OFFICER WILL NOTIFY THE USING AGENCIES AND CONTRACTOR IN WRITING OF THE EFFECTIVE DATE OF ANY INCREASE WHICH IT APPROVES. HOWEVER, THE CONTRACTOR SHALL FILL ALL PURCHASE ORDERS RECEIVED PRIOR TO THE EFFECTIVE DATE OF THE PRICE ADJUSTMENT AT THE OLD CONTRACT PRICES. THE CONTRACTOR IS FURTHER ADVISED THAT DECREASES WHICH AFFECT THE COST OF MATERIALS ARE REQUIRED TO BE COMMUNICATED IMMEDIATELY TO THE PROCUREMENT OFFICER.

THE DEPARTMENT OF GENERAL SERVICES' TERMS AND CONDITIONS FOR COMMODITY CONTRACTS OVER \$25,000 AND ALL SPECIFICATIONS, TERMS AND CONDITIONS OF SOLICITATION M00R8400065 INCORPORATED BY REFERENCE.

0001 90640-00000X EA 33,142.0700

PRINTING, GENERAL

PROVIDE PRINTING AND MAILING SERVICES TO THE MARYLAND DEPARTMENT OF HEALTH, OFFICE OF FINANCE OF MONTHLY INVOICES FOR THE EMPLOYED INDIVIDUALS WITH DISABILITIES PROGRAM (EID), INCREASED COMMUNITY SERVICES PROGRAM (ICS), AND THE MARYLAND CHILDREN'S HEALTH PROGRAM (MCHP).

3 YEAR BASE CONTRACT/EACH YR AT \$33,142.07 =\$99,426.21
WITH A 2 YEAR RENEWAL OPTION./ OY1 =\$35,220.48/OY2=\$36,629.30

END OF ITEM LIST

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AUTHORIZED BY: _____ DATE: _____

BUYER AUTHORIZED DESIGNEE