

# BLANKET PURCHASE ORDER

## STATE OF MARYLAND

\*\*\*\*\* STATE OF MARYLAND \*\*\*\*\*

BPO NO: 001B9400431

PRINT DATE: 09/04/19

PAGE: 01

### SHIP TO:

AS SPECIFIED ON INDIVIDUAL ORDERS

### VENDOR ID:

TRIANGLE SYSTEMS INC  
300 BILMAR DRIVE SUITE 100

PITTSBURGH, PA 15205  
(412 )937-9656

### REFER QUESTIONS TO:

ALLEGRA DAYE  
(410 )767-4032  
ALLEGRA.DAYE1@MARYLAND.GOV

### ITB:

EXPR DATE: 05/18/20  
POST DATE: 04/25/19

DISCOUNT TERMS: . NET 30 DAY  
CONTRACT AMOUNT: 18,457.20

### TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

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\*\*\*\*\*  
AGENCY CONTRACT FOR SALES TAX COUPON BOOKS  
FOR  
COMPTROLLER OF MARYLAND  
\*\*\*\*\*

\*\*\*\*\*  
MODIFICATION #3: CORRECTED AND EDITED SPECS AND TERMS ON THE (8730)  
SCREEN.  
\*\*\*\*\*

\*\*\*\*\*  
MODIFICATION #2: ADDED FUNDS TO SUPPORT LINE #5.  
\*\*\*\*\*  
\*\*\*\*\*  
MODIFICATION #1: CORRECT MISSING CODE "AGY" IN THE PROC\_METHOD 2  
FIELD ON THE ADD\_ELE (2353) SCREEN.  
\*\*\*\*\*

THIS IS A CONTRACT FOR MARYLAND SALES AND USE TAX FORM 202 BOOKS  
INCLUDES QUARTERLY AND MONTHLY FORMS TO BE PRINTED, PROCESSED,  
IMAGED AND MAILED FOR THE COMPTROLLER OF MARYLAND.

THIS IS THE FINAL RENEWAL OPTION, EFFECTIVE MAY 17, 2019 THROUGH

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### TERMS (cont'd):

MAY 18, 2020.

THIS IS A ONE (1) YEAR CONTRACT WITH THE SAME TERMS, CONDITIONS, AND PRICE.

VENDOR: TRIANGLE SYSTEMS  
VENDOR CONTACT: MARIA GRAMLING  
VENDOR NUMBER: 412-937-9656  
VENDOR EMAIL: MARIA@TRIANGLE-SYSTEMS.NET

AGENCY CONTACT: MICHAEL HALL  
AGENCY NUMBER: 410-260-7832  
AGENCY EMAIL: MHALL@COMP.STATE.MD.US

DELIVERY:  
COMPTROLLER OF MARYLAND  
RAC BLDG, NORTHWEST ST LOADING DOCK  
ANNAPOLIS, MD 21401  
CONTACT: MELISSA HANEKE  
CONTACT NUMBER: 410-260-7605

PRODUCTS MUST BE ADDRESSED, PREPARED FOR MAILING AND DELIVERED TO POST OFFICE NO LATER THAN JULY 20, 2017.

PRODUCT ACCEPTABILITY SHALL BE AT THE SOLE DISCRETION OF THE COMPTROLLER OF MARYLAND (COM). COM SHALL BE THE SOLE JUDGE OF WAHT IS AN "APPROVED EQUAL". ANY PRODUCT DELIVERED AS A RESULT OF THIS AWARD WHICH DOES NOT MEET THE SPECIFICATIONS OR IS OTHERWISE FOUND TO BE DEFECTIVE, SHALL BE REJECTED AND RETURNED AT THE VENDOR'S EXPENSE FOR REPLACEMENT OR CREDIT.

PAYMENT:  
FOLLOWING DELIVERY AND ACCEPTANCE OF ALL MATERIAL, TRIANGLE SYSTEMS SHALL SUBMIT AN ORGINAL INVOICE TO THE FOLLOWING LOCATION:

FINANCE OFFICE - LLG TREASURY BUILDING  
ROOM 215 PO BOX 466  
ANNAPOLIS, MD 21404-0466

VENDOR MUST INCLUDE THE 9 DIGIT ZIP CODE OF COMPANY ADDRESS ON ALL INVOICES. FAILURE TO DO SO MAY RESULT IN DELAY OF PAYMENT.  
TEST REQUIREMENTS:

TRIANGLE SYSTEMS WILL SUPPLY REVENUE ADMINISTRATION DIVISION WITH 50 BOOKLETS, IMAGED WITH ALL VARIABLE DATA WITHIN 15 DAYS OF PROOF APPROVAL. VENDOR WILL SUPPLY ADDITIONAL TESTS AS NEEDED UNTIL

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### TERMS (cont'd):

ACCURATE DATA TEST IS ACCOMPLISHED. STATE WILL NOT GRANT APPROVAL FOR ACTUAL PRODUCTION UNTIL TEST DOCUMENTS ARE APPROVED IN WRITING BY THE REVENUE ADMINISTRATION DIVISION.

#### ON-SITE PRESS REVIEW:

PROVISION IS TO BE MADE FOR AN ON-SITE PRESS REVIEW OF THE PRODUCTION WITH THE REVENUE ADMINISTRATION DIVISION SO THAT THE FINAL PRODUCT MAY BE SAMPLED PRIOR TO DELIVERY

USPS 3602S AND 3607S: ALL ORIGINAL POSTAGE (USPS 3602S AND 3607S) STATEMENTS AND RECEIPTS MUST BE MAILED (EXPRESS MAIL SERVICE) AND FAXED (OR EMAILED) TO REVENUE ADMINISTRATION DIVISION'S CONTACT.

THE DEPARTMENT OF GENERAL SERVICES "TERMS AND CONDITIONS" FOR COMMODITY CONTRACTS OVER \$25,000" AND ALL SPECIFICATIONS, TERMS AND CONDITIONS OF SOLICITATION #001IT820542/MDDGS31031536 INCORPORATED HEREIN BY REFERENCE.

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
0001	86020-070404	MX	1.0500

SALES TAX COUPON BOOKS 3 11/16 X 8 1/2  
SALES TAX COUPON BOOKS 9" X 11" / QTY: 6,000 / THIS FIGURE IS AN ESTIMATE. ACTUAL QUANTITIES WILL BE PROVIDED WHEN KNOWN.  
MONTHLY ACCOUNT COUPON BOOKS, 12 PERSONALIZED FORMS, 2 SUPPLIE INSERTS, 12 DAVAC WET ACTIVATED GUM LABELS, MAILED BY VENDOR AS PER SPECIFICATIONS.

ALL PERSONALIZED INFORMATION MUST BE LASER PRINTED IN OCR A FONT, AND MUST BE READABLE BY THE DIVISION AND THEIR CONTRACTOR AT A GUARANTEED RATE OF NO LESS THAN 99 PERCENT, WITH BARCODE PROVIDED BY REVENUE ADMINISTRATION DIVISION. FORMS MUST ALSO BE READABLE BY THE DIVISION AND THEIR CONTRACTOR.

ALL FORMS, BOOKS, INSTRUCTIONS, AND DATA PROOFS MUST BE PROVIDED BY VENDOR FOR DIVISION APPROVAL PRIOR TO PRINTING AND MAILING.

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0002	86020-070404	MX	.9800
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SALES TAX COUPON BOOKS 3 11/16 X 8 1/2  
SALES TAX COUPON BOOKS 9" X 11" / QTY: 2,500 / THIS FIGURE IS AN

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
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ESTIMATE. ACTUAL QUANTITIES WILL BE PROVIDED WHEN KNOWN.  
QUARTERLY FORM BOOKS, 4 PERSONALIZED FORMS, 2  
SUPPLIED INSERTS, 12 DAVAC WET ACTIVATED GUM LABELS, MAILED BY VENDOR  
AS PER SPECIFICATIONS. ALL PERSONALIZED INFORMATION MUST BE LASER  
PRINTED IN OCR A FONT, AND MUST BE READABLE BUT THE DIVISION AND THEIR  
CONTRACTOR AT A GUARANTEED RATE OF NO LESS THAN 99 PERCENT,  
WITH BARCODES PROVIDED BY REVENUE ADMINISTRATION DIVISION. FORMS MUST  
ALSO BE READABLE BY THE DIVISION AND THEIR CONTRACTOR.  
ALL FORMS, BOOKS, INSTRUCTIONS, AND DATA PROOFS MUST BE PROVIDED BY  
VENDOR FOR DIVISION APPROVAL PRIOR TO PRINTING AND MAILING.

0003	86020-070404	MX	.9800
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SALES TAX COUPON BOOKS 3 11/16 X 8 1/2  
SALES TAX COUPON BOOKS 9" X 11" / QTY: 5,000 / THIS FIGURE IS AN  
ESTIMATE. ACTUAL QUANTITIES WILL BE PROVIDED WHEN KNOWN.  
SEMI ANNUAL FORM BOOKS, 4 PERSONALIZED FORMS, 2 SUPPLIED  
INSERTS, 12 DAVAC WET ACTIVATED GUM LABELS, MAILED BY VENDOR AS PER  
SPECIFICATIONS.  
ALL PERSONALIZED INFORMATION MUST BE LASER PRINTED IN OCR A FONT, AND  
MUST BE READABLE BY THE DIVISION AND THEIR CONTRACTOR AT A GUARANTEED  
RATE OF NO LESS THAN 99 PERCENT, WITH BARCODE PROVIDED BY REVENUE  
ADMINISTRATION DIVISION. FORMS MUST ALSO BE READABLE BY THE DIVISION  
AND THEIR CONTRACTOR.  
ALL FORMS, BOOKS, INSTRUCTIONS, AND DATA PROOFS MUST BE PROVIDED BY  
VENDOR FOR DIVISION APPROVAL PRIOR TO PRINTING AND MAILING.

0004	86020-070404	MX	2.5000
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SALES TAX COUPON BOOKS 3 11/16 X 8 1/2  
SALES TAX COUPON BOOKS 9" X 11" / QTY 1,300 / THIS FIGURE IS AN  
ESTIMATE. ACTUAL QUANTITIES WILL BE PROVIDED WHEN KNOWN.  
ANNUAL FORM BOOKS, 4 PERSONALIZED FORMS, 2 SUPPLIED INSERTS,  
12 DAVAC WET ACTIVATED GUM LABELS, MAILED BY VENDOR AS PER  
SPECIFICATIONS.  
ALL PERSONALIZED INFORMATION MUST BE LASER PRINTED IN OCR A FONT, AND  
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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
0005	86020-070404	MX	4,237.4500	

SALES TAX COUPON BOOKS 3 11/16 X 8 1/2

ESTIMATED POSTAGE TO BE DETERMINED / LAST RUN COSTS WERE:

POSTAGE COST FOR MAILING SALES TAX COUPON BOOKS

MONTHLY POSTAGE - \$25.84

QUARTERLY POSTAGE - \$20.42

SEMI-ANNUAL POSTAGE - \$14.59

ANNUAL POSTAGE - \$2.71

\_\_\_\_\_ END OF ITEM LIST \_\_\_\_\_

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**AUTHORIZED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

BUYER AUTHORIZED DESIGNEE