

# BLANKET PURCHASE ORDER

## STATE OF MARYLAND

\*\*\*\*\* STATE OF MARYLAND \*\*\*\*\*

**BPO NO:** 001B2600304

**PRINT DATE:** 09/09/22

**PAGE:** 01

### SHIP TO:

AS SPECIFIED ON INDIVIDUAL ORDERS

### VENDOR ID:

HERTRICH FLEET SERVICES INC  
1123 INDUSTRIAL PKWY

DENTON, MD 21629  
(800 )698-9825

### REFER QUESTIONS TO:

MATTHEW SMITH  
(410 )767-3039  
MATTHEW.SMITH2@MARYLAND.GOV

### ITB:

**EXPR DATE:** 02/07/23  
**POST DATE:** 01/13/22

**DISCOUNT TERMS:** . NET 30 DAY  
**CONTRACT AMOUNT:** .00

### TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

\*\*\*\*\*  
MARYLAND STATEWIDE CONTRACT  
FOR  
2021 SEDANS  
VEHICLE TYPES: 1, 1-H, 2, 2-H & 3  
\*\*\*\*\*

MODIFICATION #1: PRICE INCREASE TO LINE #5

THIS IS THE FINAL RENEWAL OPTION.

OPTION FINAL TERM: FEBRUARY 8, 2022 THROUGH FEBRUARY 7, 2023, WITH THE SAME CONTRACT TERMS, CONDITIONS, PROVISIONS AND PRICE.

THERE ARE NO REMAINING RENEWAL OPTION LEFT AGAINST CONTRACT 001B1600342.

THE PRECEDENCE OF THE CONTRACTOR WILL BE IDENTIFIED AS PRIMARY CONTRACTOR (1ST), AND SECONDARY CONTRACTOR (2ND).

VENDOR CONTACT: SUSAN HICKEY

VENDOR ADDRESS: 1427 BAY ROAD, MILFORD DE 19963

VENDOR PHONE: 800-698-9825 (OFFICE)

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### TERMS (cont'd):

VENDOR E-MAIL: SHICKEY@HERTRICHFLEET.COM

CONTRACT PERIOD: FROM DATE OF AWARD OR UNTIL PRODUCTION IS CUT OFF BY THE MANUFACTURER (WHICHEVER COMES FIRST). SUCCESSFUL VENDOR MUST NOTIFY THE PROCUREMENT OFFICER FOR THE STATE OF MARYLAND, DEPARTMENT OF GENERAL SERVICES REGARDING PRODUCTION CUT-OFFS AS SOON AS THE DEALERSHIP IS NOTIFIED BY THE MANUFACTURER.

AT TIME OF DELIVERY FROM DEALER, EACH VEHICLE SHALL CONTAIN A MINIMUM OF FIVE (5) GALLONS OF GASOLINE.

DEALER MUST POSSESS A VALID STATE OF MARYLAND MOTOR VEHICLE ADMINISTRATION (MVA) DEALER'S LICENSE. DEALER MUST ALSO POSSESS A VALID STATE OF MARYLAND MOTOR VEHICLE ADMINISTRATION SALESMAN'S LICENSE. A COPY OF THE AFOREMENTIONED LICENSES MUST BE PROVIDED UPON REQUEST.

VEHICLE MUST BE DELIVERED WITH A CERTIFICATE OF ORIGIN.

DEALER WILL BE REQUIRED UPON DELIVERY TO SUBMIT A CERTIFICATE SHOWING THAT THE VEHICLE WAS SERVICED IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDED NEW MOTOR VEHICLE PREPARATION CHECK SHEET. THIS CERTIFICATION IS TO BE SIGNED BY THE PERSON WHO SERVICED THE VEHICLE, AS WELL AS THE OWNER AND/OR DESIGNATED REPRESENTATIVE OF MANAGEMENT. OF MANAGEMENT.

THERE IS TO BE NO DEALER IDENTIFICATION ATTACHED TO THE NEW VEHICLE.

TIRES: TIRES RECALLED BY ANY MANUFACTURER WILL NOT BE ACCEPTED. IF A MODEL TIRE IS RECALLED BETWEEN CONTRACT AWARD AND VEHICLE DELIVERY, IT WILL BE THE RESPONSIBILITY OF THE DEALER TO REPLACE ANY SUCH TIRES PRIOR TO DELIVERY OF THE VEHICLE

### WARRANTY:

TYPE 1 - TOYOTA COROLLA

BASIC YEARS: 3

BASIC MILES/KM: 36,000

DRIVETRAIN YEARS: 5

DRIVETRAIN MILES/KM: 60,000

CORROSION YEARS: 5

CORROSION MILES/KM: UNLIMITED

ROADSIDE ASSISTANCE YEARS: 2

ROADSIDE ASSISTANCE MILES/KM: UNLIMITED

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### TERMS (cont'd):

MAINTENANCE YEARS: 2  
MAINTENANCE MILES/KM: 25,000

TYPE 1-H & 2-H TOYOTA CORROLA HYBRID & TOYOTA CAMRY HYBRID

BASIC YEARS: 3  
BASIC MILES/KM: 36,000  
DRIVETRAIN YEARS: 5  
DRIVETRAIN MILES/KM: 60,000  
CORROSION YEARS: 5  
CORROSION MILES/KM: UNLIMITED  
HYBRID/ELECTRIC COMPONENTS YEARS: 8  
HYBRID/ELECTRIC COMPONENTS MILES/KM: 100,000  
ROADSIDE ASSISTANCE YEARS: 2  
ROADSIDE ASSISTANCE MILES/KM: UNLIMITED  
MAINTENANCE YEARS: 2  
MAINTENANCE MILES/KM: 25,000

TYPE 2 CHEVROLET MALIBU

BASIC YEARS: 3  
BASIC MILES/KM: 36,000  
DRIVETRAIN YEARS: 5  
DRIVETRAIN MILES/KM: 60,000  
DRIVETRAIN NOTE: QUALIFIED FLEET PURCHASES: 5 YEARS/100,000 MILES  
CORROSION YEARS (RUST-THROUGH): 6  
CORROSION YEARS: 3  
CORROSION MILES/KM (RUST-THROUGH): 100,000  
CORROSION MILES/KM: 36,000  
ROADSIDE ASSISTANCE YEARS: 5  
ROADSIDE ASSISTANCE MILES/KM: 60,000

ROADSIDE ASSISTANCE NOTE: QUALIFIED FLEET PURCHASES: 5 YEARS/100,000  
MILES MAINTENANCE NOTE: 1 YEAR/1 VISIT

TYPE 3 DODGE CHARGER

BASIC YEARS: 3  
BASIC MILES/KM: 36,000  
DRIVETRAIN YEARS: 5  
DRIVETRAIN MILES/KM: 60,000  
CORROSION YEARS: 5  
CORROSION MILES/KM: UNLIMITED  
ROADSIDE ASSISTANCE YEARS: 5  
ROADSIDE ASSISTANCE MILES/KM: 60,000  
CORROSION MILES/KM: UNLIMITED

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### TERMS (cont'd):

ROADSIDE ASSISTANCE YEARS: 5  
ROADSIDE ASSISTANCE MILES/KM: 60,000

THERE SHALL BE ZERO (-0-) DEDUCTIBLE ON THE WARRANTY.

STANDARD AND/OR EXTENDED WARRANTY PAPERS MUST BE GIVEN AT TIME OF VEHICLE DELIVERY.

ANY REDUCTION OF PRICES DURING THE PERIOD OF THIS CONTRACT SHALL BE PASSED ON TO THE STATE OF MARYLAND.

ALL PRODUCTS USED IN PACKING TO CUSHION AND PROTECT DURING THE SHIPMENT OF COMMODITIES ARE TO BE MADE OF RECYCLED, RECYCLABLE, AND/OR BIODEGRADABLE MATERIALS.

#### PROCESSING FEE

1.

CONTRACTOR SHALL PAY A PROCESSING FEE TO THE STATE IN THE AMOUNT OF ONE PERCENT (1%) OF THE TOTAL CONTRACT SALES. THE PROCESSING FEE IS CALCULATED BASED ON ALL SALES TRANSACTED UNDER THE CONTRACT, MINUS ANY RETURNS OR CREDITS. THE PROCESSING FEE SHALL NOT BE CHARGED DIRECTLY TO THE CUSTOMER, E.G., AS A SEPARATE LINE ITEM, FEE OR SURCHARGE, BUT SHALL BE INCLUDED IN THE CONTRACT'S UNIT PRICES.

2. THE PROCESSING FEE SHALL BE SUBMITTED TO THE DEPARTMENT OF GENERAL SERVICES, FISCAL SERVICES DIVISION, 301 W. PRESTON STREET, ROOM 1309, BALTIMORE, MD., 21201, WITHIN TEN (10) CALENDAR DAYS FOLLOWING THE END OF EACH CALENDAR MONTH ALONG WITH A MONTHLY USAGE REPORT DOCUMENTING ALL CONTRACT SALES. AN EXCEL VERSION OF THE MONTHLY USAGE REPORT SHALL ALSO BE EMAILED TO;  
DGS.STATEWIDECONTRACTSUSAGEREPORT@MARYLAND.GOV

3. FAILURE TO REMIT PROCESSING FEES IN A TIMELY MANNER OR REMITTANCE OF FEES INCONSISTENT WITH THE CONTRACT'S REQUIREMENTS MAY RESULT IN THE STATE EXERCISING ALL RECOURSE AVAILABLE UNDER THE CONTRACT INCLUDING, BUT NOT LIMITED TO, A THIRD PARTY AUDIT OF ALL CONTRACT ACTIVITY. SHOULD AN AUDIT BE REQUIRED BY THE STATE, THE CONTRACTOR SHALL REIMBURSE THE STATE FOR ALL COSTS ASSOCIATED WITH THE AUDIT UP TO \$10,000.00 OR ONE (1%) PERCENT OF THE CONTRACT'S ESTIMATED ANNUAL VALUE, WHICHEVER IS HIGHER.

#### PURCHASES BY OTHER ENTITIES - INDEFINITE QUANTITY CONTRACTS:

THIS PROVISION APPLIES TO INDEFINITE QUANTITY CONTRACTS.

PURSUANT TO THE STATE FINANCE AND PROCUREMENT ARTICLE, SECTION 13-110 OF THE ANNOTATED CODE OF MARYLAND, EXCEPT FOR ENTITIES DESCRIBED IN (6)(A) THE FOLLOWING ENTITIES MAY PURCHASE MATERIALS, SUPPLIES, AND

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### TERMS (cont'd):

#### EQUIPMENT UNDER THIS CONTRACT:

- (1) A COUNTY OR BALTIMORE CITY;
- (2) A MUNICIPAL CORPORATION;
- (3) A GOVERNMENTAL AGENCY IN THE STATE;
- (4) A PUBLIC OR QUASI-PUBLIC AGENCY THAT:
  - (I) RECEIVES STATE MONEY; AND
  - (II) IS EXEMPT FROM TAXATION UNDER SECTION 501(C)(3) OF THE INTERNAL REVENUE CODE;
- (5) A PRIVATE ELEMENTARY OR SECONDARY SCHOOL THAT:
  - (I) EITHER HAS BEEN ISSUED A CERTIFICATE OF APPROVAL FROM THE STATE BOARD OF EDUCATION OR IS ACCREDITED BY THE ASSOCIATION OF INDEPENDENT SCHOOLS; AND
  - (II) IS EXEMPT FROM TAXATION UNDER SECTION 501(C)(3) OF THE INTERNAL REVENUE CODE; OR
- (6) A NON-PUBLIC INSTITUTION OF HIGHER EDUCATION UNDER SECTION 17-106 OF THE EDUCATION ARTICLE.
  - (B) A PRIVATE ELEMENTARY OR SECONDARY SCHOOL OR A NONPUBLIC INSTITUTION OF HIGHER EDUCATION MAY NOT PURCHASE RELIGIOUS MATERIALS UNDER THIS CONTRACT.
  - (B) THE RIGHT TO PURCHASE UNDER THIS SECTION SHALL BE IN ADDITION TO, BUT NOT IN SUBSTITUTION FOR, THE APPLICABLE PURCHASING POWER GRANTED TO ANY OF THE LISTED ENTITIES PURSUANT TO ANY STATUTORY OR CHARTER PROVISION.
- (7) ANOTHER STATE OR AN AGENCY OR OTHER INSTRUMENTALITY OF ANOTHER STATE.

ALL PURCHASES UNDER THIS CONTRACT BY ANY SUCH ENTITY WHICH IS NOT A UNIT OR AGENCY OF THE STATE OF MARYLAND FOR WHICH THE STATE OF MARYLAND MAY BE HELD LIABLE IN CONTRACT (1) SHALL CONSTITUTE A PURCHASE OR CONTRACT BETWEEN THE CONTRACTOR AND THAT ENTITY ONLY; (2) SHALL NOT CONSTITUTE A PURCHASE OR CONTRACT OF THE STATE OF MARYLAND; (3) SHALL NOT BE BINDING OR ENFORCEABLE AGAINST THE STATE OF MARYLAND OR ANY OF ITS UNITS OR AGENCIES; AND MAY BE SUBJECT TO OTHER TERMS AND CONDITIONS AGREED TO BY THE CONTRACTOR AND THE PURCHASER.

CONTRACTOR BEARS THE RISK OF DETERMINING WHETHER OR NOT ANY ENTITY FROM WHICH THE CONTRACTOR RECEIVES AN ORDER UNDER THE CONTRACT IS A UNIT OR AGENCY OF THE STATE OF MARYLAND SUCH THAT THE CONTRACT MAY BE ENFORCED AGAINST THE STATE OF MARYLAND.

THE DEPARTMENT OF GENERAL SERVICES' "TERMS AND CONDITIONS FOR COMMODITY CONTRACTS OVER \$50,000" AND ALL SPECIFICATIONS, TERMS AND CONDITIONS OF SOLICITATION # 001IT821200/BPM021105 INCORPORATED HEREIN BY REFERENCE.

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**TERMS (cont'd):**

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>		
0001	07006	EA	18,997.0000		

AUTOMOBILES AND STATION WAGONS

TYPE 1 - STANDARD COMPACT SEDAN OR WAGON  
MAKE & MODEL: TOYOTA COROLLA L CVT

\*\*SECONDARY CONTRACTOR (2ND)\*\*

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0002	07006	EA	209.0000		
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AUTOMOBILES AND STATION WAGONS

TYPE 1 OPTION: BODY SIDE MOLDING

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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0003	07006	EA	21,998.0000	
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AUTOMOBILES AND STATION WAGONS

TYPE 1-H COMPACT SEDAN OR WAGON, HYBRID  
MAKE & MODEL: TOYOTA COROLLA HYBRID LE CVT

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0004	07006	EA	209.0000	
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AUTOMOBILES AND STATION WAGONS

TYPE 1-H OPTION: BODY SIDE MOLDING

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0005	07006	EA	21,931.0000	
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AUTOMOBILES AND STATION WAGONS

TYPE 2 - MID-SIZE SEDAN  
MAKE & MODEL: CHEVROLET MALIBU 4DR SDN LS W/1FL

\*\*PRIMARY CONTRACTOR (1ST)\*\*

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0006	07006	EA	24,674.0000	
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AUTOMOBILES AND STATION WAGONS

TYPE 2-H - MID-SIZE SEDAN, HYBRID  
MAKE & MODEL: TOYOTA CAMRY HYBRID LE CVT

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0007	07006	EA	23,165.0000	
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AUTOMOBILES AND STATION WAGONS

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TYPE 3 - FULL-SIZE SEDAN  
MAKE & MODEL: DODGE CHARGER SXT RWD

\*\*PRIMARY CONTRACTOR (1ST)\*\*

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0008	07006	EA	3,725.0000	
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AUTOMOBILES AND STATION WAGONS

TYPE 3 OPTION: ALL WHEEL DRIVE

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END OF ITEM LIST

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AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BUYER AUTHORIZED DESIGNEE